



MEDINA, WASHINGTON

PLANNING COMMISSION MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Tuesday, June 25, 2024 – 6:00 PM

MINUTES

COMMISSION CHAIR | Laura Bustamante

COMMISSION VICE-CHAIR | Shawn Schubring

COMMISSIONERS | Julie Barrett, Li-Tan Hsu, Evonne Lai, Mark Nelson, Brian Pao

PLANNING MANAGER | Jonathan Kesler

DEVELOPMENT SERVICES COORDINATOR | Rebecca Bennett

1. CALL TO ORDER / ROLL CALL

Vice Chair Schubring called the meeting to order at 6:03pm.

PRESENT

Chair Laura Bustamante
Vice Chair Shawn Schubring
Commissioner Barrett
Commissioner Li-Tan Hsu
Commissioner Evonne Lai
Commissioner Mark Nelson

ABSENT

Commissioner Brian Pao

STAFF/CONSULTANTS PRESENT

Bennett, Burns, Jepsen, Kesler, Wilcox

2. APPROVAL OF MEETING AGENDA

ACTION: Motion to approve agenda as presented. (6-0)

Motion made by Commissioner Nelson, Seconded by Commissioner Barrett.
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett,
Commissioner Hsu, Commissioner Lai, Commissioner Nelson

3. APPROVAL OF MINUTES

3.1 Planning Commission Meeting Minutes of May 29, 2024

Recommendation: Adopt minutes.

Staff Contact: Rebecca Bennett, Development Services Coordinator

ACTION: Motion to approve minutes as presented. (Approved 6-0)

Motion made by Commissioner Nelson, Seconded by Commissioner Hsu.
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett,
Commissioner Hsu, Commissioner Lai, Commissioner Nelson

4. ANNOUNCEMENTS

4.1 Staff/Commissioners

Jonathan announced the July 23rd Planning Commission Meeting may be cancelled.
Commissioners discussed the need for the meeting.

ACTION: Motion to cancel July 23rd Planning Commission Meeting. (Approved 6-0)

Motion made by Commissioner Nelson, Seconded by Commissioner Barrett.
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett,
Commissioner Hsu, Commissioner Lai, Commissioner Nelson

5. PUBLIC COMMENT PERIOD

There was no public comment.

6. DISCUSSION

6.1 Concerns of the Commission

None were heard.

6.2 2024 Comprehensive Plan Update, 2nd review and approval sought of the Preface, Introduction and Background and Context Sections.

Recommendation: Second review and approval.

Staff Contact: Jonathan Kesler, AICP, Planning Manager; with Dane Jepsen, Associate Planner of LDC Consultants

Time Estimate: 30 minutes

Kesler gave brief PowerPoint Presentation. Jepsen went through red-lined document of the Preface, Introduction and Background and Context Sections.

ACTION: Motion to send to council the Comprehensive Plan Update Preface, Introduction and Background and Context Sections.

Motion made by Commissioner Nelson, Seconded by Commissioner Hsu.
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett,
Commissioner Hsu, Commissioner Lai, Commissioner Nelson

6.3 Report on Completion of the Medina Shoreline Master Program (SMP) Permit Monitoring Project Grant

Recommendation: Discussion.

Staff Contact: Jonathan Kesler, AICP, Planning Manager, with Alex Capron, AICP, Senior Planner, Facet Northwest

Alex Capron from Facet Northwest gave PowerPoint Presentation. Commissioners discussed and asked questions.

7. ADJOURNMENT

Meeting adjourned at 7:15pm.

ACTION: Motion to adjourn. (Approved 6-0)

Motion made by Commissioner Nelson, Seconded by Commissioner Hsu.
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett,
Commissioner Hsu, Commissioner Lai, Commissioner Nelson

Meeting minutes taken by Rebecca Bennett, Development Services Coordinator