



# MEDINA, WASHINGTON

## PARKS AND RECREATION BOARD MEETING MINUTES

Virtual/Online

Monday, November 15, 2021 – 5:00 PM

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### MINUTES

#### **1. CALL TO ORDER / ROLL CALL**

Chair Sarah Gray called the meeting to order at 5 PM.

##### **PRESENT**

Huan Bui  
Sarah Gray  
Collette McMullen  
Barbara Moe  
Gretchen Stengel  
Rebecca Johnston  
Katie Surbeck  
Ben Johnston, Youth Advisor

##### **ABSENT**

Penny Martin, Emeritus Member

##### **STAFF PRESENT**

Ryan Osada, Pat Crickmore, Dawn Nations, Jeff Sass

#### **2. ANNOUNCEMENTS**

Chair Gray announced Huan Bui would be stepping down from his position on Park Board effective December 31, 2021. The board thanked him for his service.

#### **3. APPROVAL OF PARK BOARD MINUTES**

##### **3.1 Park Board Meeting Minutes of October 18, 2021**

**Recommendation:** Adopt minutes.

**Staff Contact:** Dawn Nations, Deputy City Clerk

**ACTION:** Motion made by Stengel, Seconded by McMullen. Carried 6-0  
Voting Yea: Gray, McMullen, Moe, Stengel, Johnston, Surbeck

#### **4. PUBLIC COMMENT**

None.

## **5. PARK BOARD BUSINESS**

### 5.1 Christmas Ships Event Planning

The board discussed the logistics for the event. Board Member Johnston will be the lead for this event. Board members will send out invites via social media and contact local schools. Board Member Moe will assist the Public Works department with signage for the event to be put out 1 week prior to the event. The City will post the event on the website and sent out notices.

### 5.2 Fall Bulb Planting Recap

The board gave an update on the planting event; 400 bulbs were planted in Medina Park and Fairweather. The board thanked Board Member Surbeck for her assisting on getting the bulbs.

### 5.3 Playground Update

Osada gave a brief update on the playground equipment. The 4 pallets of parts are expected to arrive the week of November 21st. The existing swing replacement was delayed due to backordered parts.

## **6. OTHER BUSINESS**

### 6.1 Fairweather - Fallen Trees

Gray showed pictures of the fallen trees. Crickmore gave update on how the public works department handled the debris from the fallen tree. The board discussed ideas of what to put in that area now that the trees are gone. Public Works will research ideas and bring them to the park board for discussion.

Youth Advisor Johnston was asked about how to promote the youth advisor position. Suggestions were to reach out to parents, presentations to youth groups and put in newsletters at local High Schools. More discussion to follow.

## **7. PARK REPORTS**

**Fairweather & Lid** - McMullen reported the fallen trees. Stengel reported that residents volunteered their time to remove the ivy and reported a tree down by the tennis courts.

**Indian Trail** - Bui reported looks good.

**Lake Lane** - Stengel reported looks fabulous.

**Medina Beach Park** - Moe reported looks good.

**Medina Park** - Gray gave an update that people thanked the park board for changing the dog rules. Johnston asked about the weeping willow tree. Public Works reported they are cleaning up the debris but the tree is dying and will need to be removed in the future. Public works reported they are working on the puddles on the pathways and the holes by south bridge.

**Viewpoint Park** - Moe and Gray reported looks great.

## **8. ADJOURNMENT**

Meeting adjourned at 5:54 PM.

Meeting Minutes taken by:

Dawn Nations, Deputy City Clerk