



MEDINA, WASHINGTON

MEDINA CITY COUNCIL CITY COUNCIL MEETING

Virtual/Online

Monday, November 08, 2021 – 4:00 PM

MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order via MS Teams at 4:00 p.m.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Cynthia Adkins
Councilmember Roger Frey
Councilmember Jennifer Garone
Councilmember Harini Gokul (online at 7:02 p.m.)
Councilmember Alex Morcos
Councilmember Bob Zook

ABSENT

None.

STAFF PRESENT

Michael Sauerwein, Scott Missall, Steve Burns, Ryan Osada, Steve Wilcox, Stephanie Keyser, Julie Ketter, Dawn Nations, Aimee Kellerman

2. APPROVAL OF MEETING AGENDA

ACTION: By consensus, the meeting agenda was approved.

3. Mayor Rossman opened the public comment period. There were no speakers. Subsequently, the public comment period was closed.

4. PRESENTATIONS

- 4.1 Presentation Phase 2 of the 520 Expansion Joint Sound Mitigation Study by University of Washington Professor Per Reinhall, PhD.

University of Washington professor Per Reinhall, PhD gave an update on the phase 2 of the 520-bridge expansion joint sound mitigation study. The final report is expected in March of 2022; however, they will be asking the Legislator for a three-month extension.

- 4.2 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Park Board Chair Sarah Gray gave an update on activities from the Medina Parks and Recreation Board. The Christmas Ships are scheduled to be Medina Beach Park on December 22, 2021.

Police Chief Burns gave a brief update on Emergency Preparedness. Rosalee Gann stepped in as Chair of Emergency Preparedness following Kay Koelemay's departure.

5. **CONSENT AGENDA**

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember or City staff requests the Council to remove an item from the consent agenda.

ACTION: Motion Adkins second Morcos and carried by a 7:0 vote; Council approved the Consent Agenda as presented.

- 5.1 Check Register, October 2021
Recommendation: Approve.
Staff Contact: Julie Ketter, Finance Director
- 5.2 Approved September 20, 2021 Park Board Meeting Minutes
Recommendation: Receive and file.
Staff Contact: Dawn Nations, Deputy City Clerk
- 5.3 Approved September 28, 2021 Planning Commission Meeting Minutes
Recommendation: Receive and file.
Staff Contact: Stephanie Keyser, AICP, Planning Manager
- 5.4 DRAFT Meeting Minutes of September 27, 2021
Recommendation: Adopt minutes.
Staff Contact: Aimee Kellerman, CMC, City Clerk
- 5.5 Contract Authorizing 77th AVE NE Stormwater Repair Phase 1
Staff Recommendation: Approve.
Staff Contact: Ryan Osada, Public Works Director

6. **LEGISLATIVE HEARING**

None.

7. **PUBLIC HEARING**

- 7.1 Final 2022 Budget and Salary Schedule
a) 2022 Final Budget Ordinance No. 1005;
b) 2022 Property Tax Levy Resolution No. 420; and
c) Creating New Development Services Enterprise Fund Resolution No. 421.
Recommendation: Take public testimony and adopt Ordinance No. 1005, Resolution

No. 420 and Resolution No. 421.

Staff Contacts: Julie Ketter, Finance & HR Director; Michael Sauerwein, City Manager

Director of Finance and HR, Julie Ketter gave a brief review of the proposed 2022 budget.

Mayor Rossman opened the public hearing period. There were no speakers. Mayor Rossman closed the public hearing period.

ACTION: Motion Adkins to approve Ordinance No. 1005 adopting the 2022 budget for the City of Medina setting forth the summary of estimated revenues and expenditures for each fund and the 2022 salary schedule. This was seconded by Frey and carried by a 6:0 (Gokul absent) vote.

ACTION: Motion Adkins to approve Resolution No. 420 adopting the 2022 property tax levy for the City of Medina and setting forth the estimated levy amount. This was seconded by Zook and carried by a 5:1 (Garone dissented and Gokul absent) vote.

ACTION: Motion Adkins to adopt Resolution No. 421 amending Financial Management policies to establish a separate Development Services fund as proposed. This was seconded by Frey and carried by a 6:0 (Gokul absent) vote.

7.2 Tree Code Update

Recommendation: Discussion and possible direction.

Staff Contact(s): Stephanie Keyser, Planning Manager; Emily Miner, City Attorney

Planning Manager Stephanie Keyser and Assistant City Attorney Emily Miner gave a presentation on the proposed tree code amendment.

Mayor Rossman opened the public hearing period. The following individuals addressed the Council:

- David Yee commented on the proposed tree code.
- Doug Hutson commented on the proposed tree code.
- Sheree Wen commented on the proposed tree code.
- Heija Nunn commented on the proposed tree code.

Mayor Rossman closed the public comment period.

Council discussed and asked questions. Staff responded.

ACTION: Discussion item only; no action taken. Council was requested to submit questions in writing to Planning Manager Stephanie Keyser to be answered at the December City Council meeting. Council also directed staff return to Council in December with examples of how the draft tree code would be implemented.

7.3 Liang Street Vacation Petition

Recommendation: Continue for Council deliberation and action.

Staff Contacts: Stephanie Keyser, Planning Manager; Scott Missall, City Attorney

City Attorney Scott Missall gave a summary of the rules and legal requirements for street vacations and a brief review of the City's recently adopted process (MMC 12.44) for street vacations.

Planning Manager Stephanie Keyser gave a summary of the Liang street vacation petition.

Jim Dearth, Project Manager with Ripple Design Studio and agent for applicant gave a presentation on his client's street vacation petition.

Council discussed and asked questions. Staff and applicants responded.

Council moved into Executive Session for an estimated time of 15 minutes at 7:45 p.m. under:

RCW 42.30.110(1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is not likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

The full Council reconvened at 8:00 p.m.

ACTION: Motion Morcos to approve the street vacation setting the selling price at sixty-three thousand seven hundred fifty dollars (\$63,750.00). This was seconded by Gokul. Council moved to discussion.

ACTION: Motion Rossman to amend the motion to full fair market value of one hundred twenty-seven thousand five hundred dollars (\$127,500.00) as requested by the city's appraisal. This was seconded by Adkins. Motion failed 4:3 (Frey, Garone, Morcos, and Zook dissented).

ACTION: Motion Morcos to approve the street vacation setting the selling price at sixty-three thousand seven hundred fifty dollars (\$63,750.00). This was seconded by Gokul. Motion carried 4:3 (Frey, Gokul and Rossman dissented).

8. CITY BUSINESS

None.

9. CITY MANAGER'S REPORT

Police, Development Services, Finance, Central Services, Public Works, City Attorney

There were no oral reports for the City Manager's report.

10. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE

Mayor Rossman reported that Planning Manager, Stephanie Keyser secured a grant for a housing action plan as part of the Comp Plan update from the Department of Commerce.

11. PUBLIC COMMENT

Comment period is limited to 10 minutes. Speaker comments limited to one minute per person.

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public was closed.

12. EXECUTIVE SESSION

Council moved into Executive Session for an estimated time of one-hour.

RCW 42.30.110(1)(g)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW **42.30.140(4)**, discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

ACTION: No action was taken following the Executive Session.

13. ADJOURNMENT

By consensus, Council adjourned the regular meeting at 8:50 p.m.