



MEDINA, WASHINGTON

MEDINA CITY COUNCIL CITY COUNCIL MEETING

Virtual/Online

Monday, January 24, 2022 – 4:00 PM

MINUTES

1. **REGULAR MEETING - CALL TO ORDER / ROLL CALL**

Mayor Rossman called the regular meeting to order at 4:00 p.m. via MS Teams.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Cynthia Adkins
Councilmember Jennifer Garone (online at 4:09 p.m.)
Councilmember Mac Johnston
Councilmember Bob Zook

ABSENT

Councilmember Harini Gokul

STAFF PRESENT

Steve Burns, Scott Missall, Ryan Osada, Steve Wilcox, Stephanie Keyser, Dawn Nations, Aimee Kellerman

2. **APPROVAL OF MEETING AGENDA**

By consensus, the meeting agenda was approved as presented.

3. **PUBLIC COMMENT PERIOD**

Mayor Rossman opened the public comment period. The following individual addressed the Council:

- Chris Koh commented his recent experience with the development process with the City of Medina.

With no other speakers, public comment was closed.

4. **PRESENTATIONS**

None.

5. **CONSENT AGENDA**

None.

6. **LEGISLATIVE HEARING**

None.

7. **PUBLIC HEARING**

None.

8. **CITY BUSINESS**

- 8.1 Management Transition Plan (City Manager)
Recommendation: Continue evaluation and decision process.
Staff Contact: Scott Missall, City Attorney

City Attorney Scott Missall gave a presentation on the Management Transition Plan which included background on requirements, legal process, and what is needed to move forward. Council discussed, asked questions and staff responded.

ACTION: Discussion item; no action taken. This will be brought back to Council in February for further discussion and next steps.

- 8.2 Development Services Committee
Recommendation: Approve.
Staff Contact: Steve Wilcox, Director of Development Services

Director of Development Services Steve Wilcox summarized his request for the creation of a special purpose advisory committee. The purposes of this committee is to provide advisory guidance to the Development Services Director as needed and create efficiency in Council review and adoption of Planning Commission proposals. Council discussed, asked questions and staff responded.

ACTION: Motion Adkins second Zook and carried by 6:0 (Gokul absent) vote; Council approved the creation of a special purpose committee as described in the Memo.

9. **CITY MANAGER'S REPORT**

None.

10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

Mayor Rossman requested that staff create a public hearing presentations checklist template that would include some of the following: background, what has the city previously done, what are we trying to solve, why is staff making the recommendation and facts supporting the recommendation, and impacts.

ACTION: By consensus, Council directed staff to move forward with the Mayor's request to work on a draft template to be brought back to Council at a future meeting for further discussion and direction.

Planning Manager Stephanie Keyser gave an update on the Permanent and Transitional Housing Action Plan.

11. PUBLIC COMMENT

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comment was closed.

Council moved into Executive Session at 5:00 p.m. for an estimated time of two-hours. Council Member Zook recused himself at 5:45 p.m.

12. EXECUTIVE SESSION - 5:00 PM - 7:00 PM

RCW 42.30.140(4)(a)

Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

RCW 42.30.11.(1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

ACTION: No action was taken following the Executive Session.

13. ADJOURNMENT

By consensus, Council adjourned the regular meeting at 6:35 p.m.