



CITY OF MEDINA

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Date: February 14, 2022

To: Honorable Mayor and City Council

From: Stephen R. Burns, Interim City Manager

Subject: DRAFT – Working Outline for Council Retreat

Logistics:

- An in-person retreat was preferred.
- Medina City Hall – there is no cost, no vaccine requirement (which I can explain at the meeting), open to the public
- Saturday vs. weekday
 - I recommend a mid-week evening during the week of March 7th from 4:00 PM to 7:00 PM.

Agenda:

1. Introductions and icebreakers – 30 minutes
 - Suggested ice breaker questions -
 - Why do you want to be on council or why I like being on council?
 - What do you want from council?
 - What brought you to Medina?
 - What is your style for learning/discussion/problem-solving?
2. ICM Update – 20 minutes
 - a. Current Staff Priorities
 - i. Managerial Transition
 - ii. Stormwater
 - iii. Comprehensive Plan
 - iv. Tree code
 - v. SR 520 Expansion Joint
 - b. Transition Update
 - i. Functioning government
 - ii. Challenges
 - c. Staffing Update/Changes
 - i. City Manager
 - ii. Finance Director
 - iii. Chief of Police
 - iv. New Police Officer(s)
3. City Council Priorities Discussion - 1 Hour
 - a. Goal Areas to Focus
 - i. 2018 City Council Goals
 1. Quality Infrastructure

- 2. Neighborhood Character
 - 3. Financial Stability
 - 4. Efficient City Government
 - b. Council Workplan –
 - i. Previous retreat items
 - 1. Residential development
 - 2. Tree code regulations
 - 3. Stormwater Drains
 - 4. Comprehensive Plan update
 - 5. Simplify codes
 - 6. Strengthening the Council Team
 - ii. Possible/newly mentioned items
 - 1. Gas blowers
 - 2. Sidewalks
 - 3. City survey
 - c. ICM Priorities – should be similar to the workplan/priorities
- 4. ICM and City Workplan follow-up (should be similar in scope) – 20 minutes
- 5. Council guideline review and discussion – 20 minutes
- 6. Roundtable – 30 minutes

Anticipated length 3 hours