



MEDINA, WASHINGTON

AGENDA BILL

Monday, February 14, 2022

Subject: 2022 City Council Retreat

Category: City Council Business – Discussion

Staff Contact: Stephen R. Burns, Interim City Manager

Summary

At the February, 14 Medina City Council meeting, we will be discussing the City Council Retreat. I have outlined a **draft** agenda below and a working outline.

In preparation for the meeting, I spoke to each of you individually to gain a better understanding of what you wanted from the retreat. Based on the responses I received, there were several common themes and I have attempted to capture the groups basic goals and discussion items below. This is my recommendation for the location, agenda, and time for each item – realizing this can be changed during discussion.

DRAFT Retreat Agenda:

Logistics:

- An in-person retreat was preferred.
- Medina City Hall – there is no cost, no vaccine requirement (which I can explain at the meeting), open to the public
- Saturday vs. weekday
 - I recommend a mid-week evening during the week of March 7th from 4:00 PM to 7:00 PM.

Agenda:

1. Introductions and icebreakers – 30 minutes
2. ICM Update – 20 minutes
 - a. Current Staff Priorities
 - b. Transition Update
 - c. Staffing overview
3. City Council Priorities Discussion - 1 Hour
 - a. Workplan
 - b. ICM Priorities
4. ICM and City Workplan – 20 minutes
5. City Council Guidelines: review and discussion – 20 minutes

6. Roundtable – 30 minutes

Approximate length for meeting 3 hours.

Attachment

- DRAFT Working Outline

Budget/Fiscal Impact: N/A

Recommendation: Discussion and direction.

City Manager Approval: 

Proposed Council Motion: N/A

Time Estimate: 30 minutes