



MEDINA, WASHINGTON
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CIVIL SERVICE COMMISSION MINUTES
Virtual/Online
Wednesday, February 10, 2021
11:30 AM

MINUTES

1. CALL TO ORDER / ROLL CALL

Meeting was called to order by Chair John Bell at 11:30 AM and roll call was taken by Civil Service Secretary, Dawn Nations.

Commissioners Present: Dan Becker, John Bell, and Lou Hillenbrand

Staff Present: Steve Burns, Police Chief and Dawn Nations, Civil Service Secretary

2. ANNOUNCEMENTS

Lou Hillenbrand gave brief update on former commissioner Bill Kinsel. He is doing well and has moved out of rehabilitation floor back to his apartment.

3. PUBLIC COMMENT

None.

4. NEW BUSINESS

1. Approval of Civil Service Commission Meeting Minutes of January 7, 2021
[Motion to approve by Becker, Second Bell. Minutes approved by 3-0 vote.](#)
2. Approval of Lateral Police Captain Eligibility Register
Commissioners Becker, Bell and Hillenbrand reviewed the Eligibility Roster and discussed with the Chief and Civil Service Secretary. Chief Burns gave a brief overview of the process. After the hiring process was approved the Civil Service Secretary conducts the scoring based on the rating standards. Dawn Nations gave brief overview of the application process and scoring criteria of how the list is compiled. Chief Burns discussed the interview process and who would be on the interview panel.
[Motion made by Becker, Second Hillenbrand. Eligibility Register approved by 3-0 vote.](#)

5. ADJOURNMENT

Meeting adjourned at 11:49 AM.