



# CITY OF MEDINA

501 EVERGREEN POINT ROAD | PO BOX 144 | MEDINA WA 98039-0144  
TELEPHONE 425-233-6400 | [www.medina-wa.gov](http://www.medina-wa.gov)

---

## MEMORANDUM

DATE: January 16, 2025  
TO: Medina Planning Commission  
FROM: Jonathan G. Kesler, AICP, Planning Manager  
RE: Approval of the 2025 Planning Commission Calendar of Meetings

---

### **Summary:**

At the first meeting of each calendar year, the Planning Commission should adopt its calendar for the entire year. To that end, staff has **attached the proposed calendar** for 2025. While there is only one scheduled meeting per month currently, please be aware that due to the work being done by this body on Middle Housing in the first half of the year and the Critical Area Ordinance Update in the second half of the year, additional *special* meetings may need to be scheduled. This would mirror what occurred periodically in 2024 during the work done on the Comprehensive Plan. When special meetings are proposed, commissioners will have the opportunity to vote on a selection of dates, which will normally occur through an email poll.