

Case Number	Case Type	Case Status	Assigned To	Address	Case Text
CC-2022-081	GENERAL	COMPLETED	Rob Kilmer	1306 EVERGREEN POINT RD	<p>Description: Report of tree removal without a permit</p> <p>Action Taken: Visited site &amp; confirmed that there is an issued tree removal permit for the work. The City Arborist will visit the site and confirm that the tree permit was followed as required.</p>
CC-2022-082	STOP WORK ORDER	COMPLETED	Rob Kilmer	2857 76TH AVE NE	<p>Description: Report of fence being built without a permit.</p> <p>Action Taken: Visited site to evaluate. Posted Stop Work Order.</p>
CC-2022-083	GENERAL	COMPLETED	Rob Kilmer	1032 84TH AVE NE	<p>Description: Report of a potentially hazardous tree by owner of neighboring property.</p> <p>Action Taken: Directed City Arborist to evaluate the tree and contact the property owner to provide any needed direction.</p>
CC-2022-084	GENERAL	COMPLETED	Rob Kilmer	7661 NE 14TH ST	<p>Description: Tree work vehicles observed</p> <p>Action Taken: Determined the scope of work to be limited trimming of branches. No further action taken.</p>
CC-2022-085	GENERAL	COMPLETED	Rob Kilmer	7813 NE 10TH ST	<p>Description: Report of refuse bins left in the ROW</p> <p>Action Taken: Visited property and attached notices to each garbage and recycling bins. Yard waste has not been collected yet.</p>
CC-2022-086	GENERAL	COMPLETED	Rob Kilmer	7611 NE 12TH ST	<p>Description: Observed tree being removed</p> <p>Action Taken: Confirmed that the removal was not in accordance with the issued tree removal permit for the project. Referred the issue to the tree inspector to address.</p>
CC-2022-087	GENERAL	COMPLETED	Rob Kilmer	8105 OVERLAKE DR W	<p>Description: Report of work vehicles blocking Right of Way.</p> <p>Action Taken: Visited site and required vehicles to move out of the road. Gave a verbal warning that the traffic control plan for the project is required to be followed or the project would be issued a Stop Work Order.</p>

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CC-2022-088	CAP VIOLATION	COMPLETED	Rob Kilmer	2616 EVERGREEN POINT RD	<p>Description: Observed construction debris not being properly contained in the jobsite waste bin and portable toilet placed next to property line.</p> <p>Action Taken: Issued correction notice requiring both items to be resolved by end of day.</p>
CC-2022-089	SIGN VIOLATION	COMPLETED	Rob Kilmer	7720 NE 24TH ST	<p>Description: Commercial advertising sign observed from right-of-way, attached to utility pole.</p> <p>Action Taken: Removed sign and called the company to inform them of the municipal code restrictions on commercial signs.</p>
CC-2022-090	GENERAL	COMPLETED	Rob Kilmer	1536 79TH PL NE	<p>Description: Received complaint regarding potential construction-related vehicles parked in right-of-way.</p> <p>Action Taken: Visited area, spoke with homeowner. No vehicles were present. Requested that the homeowner call me directly if vehicles return.</p>
CC-2022-091	GENERAL	COMPLETED	Rob Kilmer	Various	<p>Description: Residential refuse bins observed along right-of-ways on Evergreen Point Road, NE 12th Street, &amp; NE 10th Street.</p> <p>Action Taken: Placed notice tags on refuse bins.</p>
CC-2022-092	CITATION	OPENED	Rob Kilmer	7863 NE 10TH ST	<p>Description: Four trees removed without permit.</p> <p>Action Taken: Notice of Citation issued requiring property owner to submit a complete Administrative Tree Activity Permit by 8/12/22</p>
CC-2022-093	GENERAL	COMPLETED	Rob Kilmer	Various	<p>Description: Residential refuse bins observed along right-of-way on 78th PI NE.</p> <p>Action Taken: Placed notice tags on refuse bins.</p>
CC-2022-094	GENERAL	COMPLETED	Rob Kilmer	7915 NE 24TH ST	<p>Description: Report was received of work continuing in violation of an issued Stop Work Order.</p> <p>Action Taken: Visited site but no work was observed from right-of-way. Reminder notice sent to property owner.</p>

Report run on: 07/27/2022 03:03 PM

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CC-2022-095	STOP WORK ORDER	OPENED	Rob Kilmer	2610 82ND AVE NE	<p>Description: Construction preparations for a concrete wall/addressing sign, approximately 3' tall by 5' wide in size, observed in the Right of Way.</p> <p>Action Taken: Posted Stop Work Order &amp; spoke to home owner. Advised them that an approved Right of Way permit is required.</p>
CC-2022-096	GENERAL	COMPLETED	Rob Kilmer	7608 NE 12TH ST	<p>Description: Potential construction-related vehicle observed to be parked along right-of-way.</p> <p>Action Taken: Placed notice on vehicle and walked the area. Source of vehicle could not be determined.</p>

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CC-2022-099	SIGN VIOLATION	COMPLETED	Rob Kilmer	7611 NE 12th St	<p>Description: Commercial sign displayed at construction site.</p> <p>Action Taken: Issued violation warning to project Agents and instructed that sign was to be removed by End of Day.</p>
CC-2022-100	CAP VIOLATION	COMPLETED	Rob Kilmer	2221 78TH AVE NE	<p>Description: Construction related vehicles observed parked in the ROW</p> <p>Action Taken: Formal warning issued to project Agent.</p>
CC-2022-101	GENERAL	COMPLETED	Rob Kilmer	2627 78TH AVE NE	<p>Description: Concern was reported over a subsidence of pavement along the curb of the street</p> <p>Action Taken: Requested the help of Public Works and placed no parking signs around affected area. Reported issue to Director to be repaired.</p>
CC-2022-102	SIGN VIOLATION	COMPLETED	Rob Kilmer	2415 78TH AVE NE	<p>Description: Commercial advertising sign displayed in Right of Way</p> <p>Action Taken: Removed sign and contacted company owner.</p>
CC-2022-103	GENERAL	COMPLETED	Rob Kilmer	1800 77th Ave NE	<p>Description: Potential construction-related parking observed in ROW.</p> <p>Action Taken: Spoke with workers and determined that vehicles were landscaper related. No further action taken.</p>
CC-2022-104	GENERAL	COMPLETED	Rob Kilmer	1010 84TH AVE NE	<p>Description: Gravel observed to be piled on ROW sidewalk, obstructing walking path.</p> <p>Action Taken: Spoke with workers and directed them to move gravel out of ROW to clear the walking path.</p>
CC-2022-105	GENERAL	COMPLETED	Rob Kilmer	1034 76TH AVE NE	<p>Description: Tree cutting work observed from ROW.</p> <p>Action Taken: Spoke with homeowner and determined that work had been permitted properly. Majority of work involved pruning, with some limited cutting of large stumps left over from previous tree work.</p>

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CC-2022-106	GENERAL	COMPLETED	Rob Kilmer	2601 79TH AVE NE	<p>Description: Tree work observed from ROW.</p> <p>Action Taken: Spoke with workers and determined that the work does not require permit as it is only routine pruning.</p>
CC-2022-107	GENERAL	COMPLETED	Rob Kilmer	854 EVERGREEN POINT RD	<p>Description: Work vehicles blocking one lane of ROW</p> <p>Action Taken: Spoke with workers and determined that this was for emergency repairs to property drain pumps. No further action taken.</p>
CC-2022-108	GENERAL	COMPLETED	Rob Kilmer	3450 EVERGREEN POINT RD	<p>Description: Construction related activity observed from ROW</p> <p>Action Taken: Determined that the work was for soil sample boring for the purpose of design planning and does not require a permit. No further action taken.</p>
CC-2022-097	CAP VIOLATION	COMPLETED	Steve Wilcox	2450 78th Ave NE	<p>Description: Construction Parking Violation observed.</p> <p>Action Taken: First warning sent to the agent.</p>
CC-2022-098	CAP VIOLATION	COMPLETED	Steve Wilcox	2627 78th Ave NE	<p>Description: Construction parking violation observed. Three vehicles observed to be parked within the ROW</p> <p>Action Taken: Spoke with project Agent and directed vehicles to be moved.</p>



501 Evergreen Point Road, Medina WA 98039  
425.233.6400 (ph) 425.451.8197 (fax) [www.medina-wa.gov](http://www.medina-wa.gov)

August 19, 2022

To: Chaohua Chang, Jolie Liu, Assigned Agents  
Cc: Steve Wilcox, Building Official

Via: Email: [chcarch@gmail.com](mailto:chcarch@gmail.com) and [deedeelao@gmail.com](mailto:deedeelao@gmail.com)

Re: First warning regarding a violation of your Construction Activity Permit

Permit Number: CAP-21-008  
Inspection Type: Code Compliance  
Site Address: 7611 NE 12th Street  
Owner: KD Real Estate Partners, LLC  
Inspector: Rob Kilmer  
Date: 8/19/2022



Violation Type: Commercial sign displayed

Commercial signs. Permanent and temporary commercial signs shall not be erected and/or displayed on properties, or in the adjacent city right-of-way, having a principal use that is residential, except for real estate and event signs complying with the requirements in subsection (F) of this section. Medina Municipal Code 16.30.030 (E)(1)

Side displayed at northeast corner of lot.

Sincerely,

A handwritten signature in black ink, appearing to read "Rob Kilmer", with a long horizontal line extending to the right.

Rob Kilmer  
Deputy Building Official  
525-233-6413  
[rkilmer@medina-wa.gov](mailto:rkilmer@medina-wa.gov)