

Exhibit B: Fee Estimate

Medina Comprehensive Plan Update (2024)

8/24/22

TASKS	FEE
Task A - Plan Audit/ Conditions Analysis	\$34,559.00
1 GMA Checklist	
2 Population trends and projections	
3 Existing Land Use	
4 Review of regional plans and recent legislative updates	
5 Meeting 1 - Steering Committee	
6 Mark up of 2015 Plan	
7 Review Buildable Lands Inventory	
8 Planning Commission Meeting 1	
9 City Council Meeting 1	
Task B - Community Engagement	\$67,733.00
1 Project Contact List	
2 Set-up and Manage Online Engagement Tools	
3 Visioning	
4 Future Alternatives (3)	
5 Preferred Alternative	
6 Planning Commission Meeting 2 and 3	
7 City Council Meeting 2 and 3	
8 Comprehensive Plan Update - Steering Committee Meetings (4)	
Task C - Plan Update	\$89,108.00
1 Update chapters A, B and C of plan document	
2 Update Land Use Element	
3 Update Parks and Open Space Element	
4 Update Natural Environment Element	
5 Update Shoreline Management Element	
6 Update Community Design Element	
7 Update Transportation Element	
8 Update Utilities Element	
9 Update Capital Facilities Element	

TASKS		FEE
Task D - Plan Adoption		\$21,048.00
1	Review Development Regulations	
2	Planning Commission Meeting 4 and 5	
3	City Council Meeting 4 and 5	
4	Formatting/editing Comprehensive Plan Document	
Task E - Project Administration		\$20,798.00
1	Project Coordination	
2	Client Communications	
3	Billing	
4	Subconsultant Project Administration Fee	
SUBTOTAL		\$233,246.00
*Reimbursables		\$3,000.00
TOTAL		\$236,246.00

* Full color printing of Steering Committee and Planning Commission agendas and images (letter sized), presentation boards (7), meeting refreshments (2), translation

NOTE City works with another contractor for mass mailing.