



# MEDINA, WASHINGTON

## PARK BOARD MEETING MINUTES

Virtual/Online

Monday, March 21, 2022 – 5:00 PM

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### MINUTES

#### **1. CALL TO ORDER / ROLL CALL**

Meeting called to order at 5pm by Chair Sarah Gray and roll call taken by Deputy City Clerk, Dawn Nations.

##### PRESENT

Chair Sarah Gray  
Board Member Collette McMullen  
Vice Chair Barbara Moe  
Board Member Gretchen Stengel  
Board Member Rebecca Johnston  
Board Member Katie Surbeck  
Emeritus Member Penny Martin

##### ABSENT

Youth Advisor Ben Johnston

##### STAFF PRESENT

Ryan Osada, Pat Crickmore, Steve Burns, Austin Gidlof, Dawn Nations

#### **2. ANNOUNCEMENTS**

None.

#### **3. APPROVAL OF PARK BOARD MINUTES**

##### 3.1 Park Board Meeting Minutes of February 15, 2022

**Recommendation:** Adopt Minutes.

**Staff Contact:** Dawn Nations, Deputy City Clerk

**ACTION:** Motion made by Board Member Stengel, Seconded by Board Member McMullen. Carried 6-0

#### **4. PUBLIC COMMENT**

None.

#### **5. PARK BOARD BUSINESS**

##### 5.1 Medina Park Playground Project Update

- a) Information Signage
- b) Ribbon Cutting Ceremony Discussion

**Recommendation:** Discussion and direction.

**Staff Contact:** Ryan Osada, Public Works Director

Ryan Osada gave brief update on timeline for the demo and installation. The Board discussed signage and gave direction to Public Works to create signage. Ribbon Cutting ceremony will be held on June 4, 2022 at 10am.

5.2 Youth Advisory Position Outreach Update by Ben Johnston, Youth Advisor

Rebecca Johnston gave brief update regarding the areas where the Youth Advisory upcoming open position will be posted.

5.3 Easter Egg Hunt Finalize Details

- a) Reminder Egg Stuffing on March 24 at 10am - City Hall
- b) Reminder- Bite Size Candy needed
- c) Set up - Easter Egg Hunt - April 2 at Medina Park - arrive at 8:30am

The Board discussed the final details for the Easter Egg hunt and reminded Board members of upcoming dates.

5.4 Arbor Day Finalize Details

- a) Tree and Location
- b) Update Medina Elementary 1st graders of details

The final details for Arbor Day were discussed. Public Works announced they will be planting a Maple Tree at Medina Park on April 29 at 10am. Rebecca Johnston confirmed the Medina Elementary 1st graders will be joining the celebration.

**6. OTHER BUSINESS**

6.1 Upcoming Park Board Event Date Reminders:

- 1) March 24, 2022 at 10am Easter Egg Stuffing at City Hall
- 2) April 2, 2022 Easter Egg Hunt at Medina Park - Setup at 8:30am - Hunt at 10am
- 3) April 29, 2022 Arbor Day – Medina Park at 10am

Chair Sarah Gray reminded the Board members of the important upcoming event dates.

**7. PARK REPORTS**

Fairweather & Lid - Stengel reported looks okay and weeding needed. The Board decided to meet on March 28th at 10am to take care of weeding.

Indian Trail - Stengel reported looks good.

Lake Lane - Moe and Martin reported looks good. Martin asked PW to check on the tree by the dock.

Medina Beach Park - Moe reported looks good.

Medina Park - Gray asked about the Weeping Willow. PW works reported it was leaning and has a big crack in it. They are waiting for removal. PW gave update regarding the Beaver issues.

Viewpoint Park - Moe reported looks good.

**8. ADJOURNMENT**

The meeting was adjourned at 5:53pm.

Minutes taken by:



Dawn Nations, Deputy City Clerk