



MEDINA, WASHINGTON

AGENDA BILL

Monday, June 13, 2022

Subject: Ordinance Amending Medina Municipal Code 2.04 regarding City Council Regular Meeting Procedures

Category: Consent

Staff Contacts: Scott Missall, City Attorney and Aimee Kellerman, City Clerk

Summary

In April 2020, the City Council adopted Ordinance No. 982, which amended Medina Municipal Code ("MMC") Chapter 2.04 to revise the City Council regular meeting time and implement other changes in response to the public health emergency proclamations issued by Governor Inslee related to the COVID-19 pandemic.

While the State of Washington remains in a state of emergency, most COVID-19 related barriers that required issuance of certain orders have largely receded and Governor Inslee has thus rescinded most COVID-19 emergency measures. Additionally, the state legislature recently adopted legislation that now expressly permits members of the governing body to attend meetings remotely.

In light of the foregoing, the City Attorney has prepared Ordinance No. 1010, attached to this Agenda Bill, to revise MMC Chapter 2.04 to change the regular City Council meeting start time, remove COVID-19 related items, and adopt hybrid meeting procedures.

Attachment

1. Ordinance No. 1010 adopting changes to Medina Municipal Code Chapter 2.04.

Budget/Fiscal Impact: None.

Recommendation: Adopt Ordinance No. 1010

City Manager Approval:

Proposed Council Motion: "I Move to adopt Ordinance No. 1010 as presented."

Ordinance No. 1010

MEDINA CITY COUNCIL

AN ORDINANCE OF THE CITY OF MEDINA, WASHINGTON, AMENDING MEDINA MUNICIPAL CODE CHAPTER 2.04 REGARDING CITY COUNCIL REGULAR MEETING PROCEDURES; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, pursuant to RCW 35A.12.110, the city council and mayor shall meet regularly at a place and at such times as may be designated by the city council; and

WHEREAS, Medina Municipal Code (MMC) section 2.04.010 provides that regular Council meetings will be held on the second and fourth Mondays of the month commencing at 4:00pm and that for the duration of the COVID pandemic or until further action of the City Council, the Council intends that commencement of the regular council meeting on such dates as they are held shall be preceded by the regular CEMP incident commander's COVID-19 briefing; and

WHEREAS, pursuant to Proclamation 20-28.16, Governor Inslee has determined that while the state of Washington remains in a state of emergency, most COVID-19 related barriers that required issuance of certain orders have largely receded such that he rescinded most COVID-19 emergency measures; and

WHEREAS, due to the rescission of most COVID-19 emergency measures, and the reduced impacts of the COVID-19 pandemic, the City Council no longer receives CEMP incident commander COVID-19 briefings; and

WHEREAS, recently adopted House Bill 1329 now specifically permits members of the governing body to attend meetings by phone or other electronic means that allow for real-time verbal communication, so while the meeting must be held in a physical location and allow the public to attend in-person, any or all members of the governing body can choose to attend the in-person meeting remotely; and

WHEREAS, the Medina City Council desires to amend MMC section 2.04.010 as established herein to reflect the change of the regular City Council meeting start time, removal of the CEMP incident commander COVID-19 briefing, and adoption of hybrid meeting procedures.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MEDINA, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Amendment to MMC Chapter 2.04. MMC Section 2.04.010 is hereby amended to read as follows:

Regular meetings of the city council will be held on the second and fourth Monday of each month, commencing at ~~4:00~~ 5:00 p.m. or as soon thereafter as a council quorum is

established by roll call of the city clerk, subject to the following:

A. In the event a regular meeting date falls on a legal holiday, the regular meeting day shall be held on the Tuesday following the second and fourth Mondays of each month.

B. The second meeting of the month is set as a regular meeting for the convenience of the council and the efficient performance of the council's duties and the city's business and may be canceled in the event city or council business does not warrant convening such meeting.

C. No regular meetings will be scheduled in the month of August.

~~D. For the duration of the COVID pandemic or until further action of the city council, the council intends that commencement of the regular council meeting on such dates as they are held shall be preceded by the regular CEMP incident commander's COVID-19 briefing. Members of the city council may attend any meeting either in person or remotely via videoconferencing or teleconferencing unless such attendance is otherwise restricted or prohibited by legislative or governor's proclamation/order, or other emergency order. Members attending remotely shall so advise the city clerk and/or mayor not later than 2:00pm the day of the meeting so that appropriate technical or other arrangements are in place for proper conduct of the meeting.~~

Section 2. Corrections. The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener and clerical errors, references, ordinance numbering, section/subsection numbering and any references thereto.

Section 3. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this Ordinance.

Section 4. Effective Date. This Ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after such publication.

APPROVED BY THE CITY COUNCIL OF THE CITY OF MEDINA ON THE 13TH DAY OF JUNE, 2022 AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THE 13TH DAY OF JUNE, 2022.

Jessica Rossman, Mayor

Approved as to form:
Ogden Murphy Wallace, PLLC

Attest:

Scott M. Missall, City Attorney

Aimee Kellerman, City Clerk

PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO.: