



# CITY OF MEDINA

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**Date:** October 13, 2025

**To:** Honorable Mayor and City Council

**From:** Jeff Swanson, City Manager

**Subject:** City Manager Report

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- Development Services Committee (**See attachment 1**):  
As the City worked through its most recent Comprehensive Plan update, a Development Services Committee comprised of City Council and Planning Commission members was formed to serve on a fixed-term basis through the end of 2023. The purpose of the Committee was to help facilitate the intensified planning policy work required for the Comprehensive Plan update process. The document proposing Committee formation is attached for reference (dated January 24, 2022).

As the City works through the Critical Areas Ordinance update and anticipates significant upcoming planning policy activity as part of Planning Commission and City Council work plans, staff are recommending the reconstitution of this Committee on an ongoing basis. The Committee would meet as needed and the Development Services Director would again serve as the staff liaison.

- Bellevue Fire Report – **See attachment 2**.
- 2025 City Council Calendar – **See attachment 3**.
  - November 24<sup>th</sup> City Council Meeting → Propose rescheduling as a Special Meeting to be held Tuesday, November 18<sup>th</sup>
  - December 22<sup>nd</sup> City Council Meeting → Would Council like to hold this meeting as scheduled, reschedule as a Special Meeting, or cancel?
  - Scheduling and venue selection for customary end of year functions:
    - Volunteer and staff recognition luncheon
    - End-of-term Council reception