



MEDINA, WASHINGTON

AGENDA BILL

Monday, November 21, 2022

Subject: Parks and Recreation Board Meeting Change Proposal

Category: Park Board Business

Staff Contact: Ryan Osada, Public Works Director

Summary

City staff has reviewed the Parks and Recreation Board meeting dates over a two-year period and has determined the park board could reduce the number of meetings per year from 10 meetings to 6 meetings per calendar year. The park board cancelled 3 meetings in 2022 due to lack of a Quorum or lack of Park Board business. This change would reduce board members and staff time but still allow for Park Board business and events to be done effectively and efficiently. The proposed meetings schedule would be January, March, May, July, September, and November. Park Board would keep with the current schedule of meeting on the 3rd Monday of the proposed meeting month at 5:00 p.m.

Attachment

1. Proposed Meeting Calendar and Park Board Events for 2023

Budget/Fiscal Impact: None.

Recommendation: Approve.

Proposed Park Board Motion:

"I move to add the Proposed Parks and Recreation Board meeting change to the January 16, 2023, agenda for further discussion and possible action."

or

"I move to approve the proposed Parks and Recreation Board meeting date change from 10 meetings per year to 6 meetings per year starting in January 2023 and forward this recommendation to the City Council for a Code Amendment at the February 13, 2023, City Council meeting."