



MEDINA, WASHINGTON
MEDINA CITY COUNCIL
SPECIAL AND REGULAR MEETING

Hybrid – Virtual/In-Person
Medina City Hall – Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Monday, November 10, 2025 – 5:00 PM

MINUTES

1. STUDY SESSION

Mayor Rossman called the study session of the Medina City Council to order in the Council Chambers at 5:05pm.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Joseph Brazen (arrived at 5:18 pm)
Councilmember Harini Gokul (on-line)
Councilmember Mac Johnston
Councilmember Heija Nunn

ABSENT

Councilmember Michael Luis

STAFF

Swanson, Osada, Wilcox, Wagner, Sass, Nations, Robertson

1.1 2026 Legislative Priorities

City Manager Jeff Swanson gave a presentation and council discussed legislative priorities that they would like to see addressed.

ACTION: Discussion only; no action taken.

2. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting of the Medina City Council to order in the Council Chambers at 6:01 pm.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Joseph Brazen
Councilmember Harini Gokul (on-line)

Councilmember Mac Johnston
Councilmember Heija Nunn

ABSENT
Councilmember Michael Luis

STAFF
Swanson, Osada, Wilcox, Wagner, Sass, Nations, Robertson

3. APPROVAL OF MEETING AGENDA

ACTION: By censuses the meeting agenda was approved as presented.

4. PUBLIC COMMENT PERIOD

Mayor Jessica Rossman opened the public comment period. The following individuals addressed the Council:

Mark Mowatt addressed the council regarding his property at 8216 Overlake Drive West that will be substantially impacted by the proposed Critical Areas ordinance language. He also submitted letter to Council and the Planning Commission clarifying the proposed language updates to the ordinance. He offered to meet with council or commissioners to discuss the proposed language updates to offer input on his research. His letter was entered into record for council review.

There were no additional speakers, and the public comments was closed.

5. PRESENTATIONS

5.1 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Park Board Chair Collette McMullen reported the park board did their annual bulb planting at Medina Park they planted 100 bulbs and did weeding at Fairweather Park. She stated the Park board will be meeting on November 17th to start planning for next year's work plan. She announced the Christmas ships will be arriving at Medina Beach Park on December 22, 2025, at 5:35pm. She also requested to schedule a joint Park Board/Council meeting in 2026.

Planning Commission Chair Laura Bustamante reported the Planning Commission met on October 28th and continued to discuss CAO and has received numerous public comments from residents. The Commission chose the stream buffers as best available science with less impact to fewer parcels. They sent their proposed changes to Department of Fish and Wildlife and received a letter of support. The next meeting will be on November 18th and will hold a public hearing regarding the draft code to the ordinance to receive public comments. She encouraged council to attend the meeting.

Chief Sass reported City Hall was opened to residents who did not have power in the recent storm.

Council member Gokul, Mayor Rossman, Deputy Mayor Reeves and City Manager

Swanson had an informal meeting with representative from the UW Evans School of Public Policy. The city is seeking to leverage resources with the school in the future. The representatives will present to council at a future meeting. City Manager Swanson reported he is excited to partner with the school for research on policies and knowledge from future Public Administrative Professionals. Graduate students need to complete a capstone projects the city can choose to invest in their projects and benefit from these resources.

Deputy Mayor Reeves gave tribute to the late Lenny Wilkens who was a Medina resident. Council member Nunn acknowledged his passing and requested the City find an appropriate way to honor him. The council took a moment of silence in honor of Mr. Wilkens and thanked him for his many contributions and extended their thoughts to his family.

Mayor Rossman addressed the council Eastside Transportation Partnership small city coalition and asked for input before the next meeting.

6. CITY MANAGER'S REPORT

Police, Development Services, Finance, Central Services, Public Works, City Attorney

Chief Sass gave update on Halloween night and how the officers handled the road closures to make the night safer for the pedestrians out that night. He reported it was a successful night. He asked if the council would like to continue having 2 Shredder days each year. It was discussed and decided to hold the April shredder day as planned.

Steve Wilcox, Development Services Director, gave update on the Critical Areas Update and asked council to attend. Council thanked Steve for his thorough report. Council asked questions about the tree canopy study and staff responded.

Ryan Wagner, Finance & HR Director, thanked those who attended the budget open house.

Ryan Osada, Public Works Director, gave update on the interior City Hall painting schedule and city hall closures. He gave update on the Fairweather Park tennis court fencing is almost complete. Council asked questions regarding trail mapping and staff responded.

Mayor Rossman asked for the future agenda calendar be reorganized to have current meetings first and past meetings after. Councilmember Nunn asked for the parking lot items on the calendar. City Manager Swanson reported he will be reformatting this document.

7. CONSENT AGENDA

ACTION: Motion made by Deputy Mayor Reeves, Seconded by Councilmember Johnston. Carried 6-0 vote. The meeting agenda was approved as presented.

7.1 October 2025, Check Register

Recommendation: Approve.

Staff Contact: Ryan Wagner, Finance/HR Director

7.2 Draft City Council Meeting Minutes of:
a) September 22, 2025;
b) October 13, 2025; and
c) October 27, 2025.
Recommendation: Adopt minutes.
Staff Contact: Dawn Nations, Acting City Clerk

7.3 Development Services Committee
a) Adopt Resolution No. 454.
b) Notice of DSC Committee Appointments
Recommendation: Adopt Resolution No. 454 and approve appointments.
Staff Contact(s): Jennifer S. Robertson, City Attorney, Steve Wilcox, Development Services Director, Jessica Rossman, Mayor

8. LEGISLATIVE HEARING

None.

9. PUBLIC HEARING

9.1 2026 Proposed Budget and Salary Schedule
Recommendation: Discussion and Direction.
Staff Contact: Ryan Wagner, Finance Director

Mayor Rossman opened the public hearing to receive public testimony. Ryan Wagner, Finance Director gave staff presentation on the 2026 Proposed Budget and Salary Schedule. He highlighted what was added and removed from the budget. Council asked for a clearer document to highlight what budget items directly benefit the residents. Council asked questions and staff responded.

ACTION:

9.2 2026 Property Tax Levy Resolution
Recommendation: Adopt Resolution No. 453.
Staff Contact: Ryan Wagner, Finance Director

Mayor Rossman opened the public hearing to receive public testimony. Ryan Wagner, Finance Director, gave staff presentation on the 2026 Property Tax Levy. He highlighted significant dollar amounts and tax rate breakdowns. Council asked questions and staff responded. The public hearing was closed.

ACTION: No action taken the Resolution will be corrected and brought back to council on November 19, 2025, for adoption.

10. CITY BUSINESS

None.

11. REQUESTS FOR FUTURE AGENDA ITEMS

a) Requests for future agenda items.

Councilmember Nunn proposed having a community outreach program. City Manager Swanson will work on this and bring it back to council at a future meeting.

Council member Gokul asked what the city does for Veterans Day and other occasions this will be discussed for next year.

Mayor Rossman will be listening to the Sound Cities Association will be on Wednesday, November 12, 2025.

12. PUBLIC COMMENT

Mayor Rossman opened the public comment period.

Laura Bustamante spoke regarding pocket park at the post office, and she suggested that council look at this area for other uses.

There were no additional speakers, and the public comments were closed.

13. EXECUTIVE SESSION

The Council entered Executive Session at 7:52 PM for an estimated time of 20 minutes to discuss matters as authorized under the following RCW:

RCW 42.30.110 (1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

ACTION: No action was taken following the Executive Session and council adjourned from Executive Session.

Jennifer Robertson, City Attorney, was in attendance during this Executive Session.

14. ADJOURNMENT

Council adjourned directly from Executive Session.

Meeting minutes were taken by Dawn Nations, Acting City Clerk