



# MEDINA, WASHINGTON

## AGENDA BILL

Monday, January 26, 2026

<b>Subject/Topic:</b> Appointments to City Council Committees  <b>Dept. Origin:</b> City Council  <b>Category:</b> City Business  <b>Prepared by:</b> Jeff Swanson, City Manager  <b>Attachments:</b> 1. City Council Guidelines, Sections 3.5 and 3.6	<b>Proposed Council Action/Motion:</b> <input type="checkbox"/> Information Only <input type="checkbox"/> Receive and File <input checked="" type="checkbox"/> <b>Discuss</b> <input type="checkbox"/> Provide Direction <input type="checkbox"/> Public Hearing <input type="checkbox"/> Adopt/Approve <input type="checkbox"/> Other:
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**Purpose:** The purposes of this agenda item are to:

- 1) Discuss standing City Council committees and the appointment process
- 2) Discuss the formation of special purpose committees and task forces

### **Summary**

As the City Council's 2026-2027 term begins, it is timely for the Council to begin consideration of appointments to City Council Committees. As outlined in Section 3.6 of the City Council Guidelines, three Councilmembers (including the Mayor) comprise a City Council Committee. Currently the three standing City Council committees are Development Services, Finance, and Personnel.

The City Council also appoints members to standing boards and commissions, of which the City currently has two, the Park Board and Planning Commission. The City Council may also appoint "special purpose committees and task forces may be appointed by the Council to address issues of interest or to conduct background work on technical or politically sensitive issues." (City Council Guidelines, Section 3.5.1)

Council has recently discussed forming such special purpose committees and task forces in the topical interest areas of public information/outreach/events and fiscal sustainability.

Other formally organized volunteer committees/commissions currently serving the City are:

- 1) Civil Service Commission (Civil Service Commissioners are appointed by the City Manager and confirmed by the City Council; MMC 2.12.020)
- 2) Emergency Preparation Committee (volunteers)

In an upcoming City Council meeting Councilmembers will also consider appointment of City Council members to serve in a capacity representing the City to external organizations (e.g. Sound Cities Association).

**Council Priorities**

This proposal furthers Council Priority 3.

1. Financial Stability and Accountability
2. Quality Infrastructure
3. Efficient and Effective Government
4. Public Safety and Health
5. Neighborhood Character and Community Building

**Budget/Fiscal Impact:** None.

**Recommendation:** Discussion.

**City Manager Approval:**

**Proposed Council Motions:** None.