

## CITY OF MEDINA, WASHINGTON

### Ordinance No. 1051

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEDINA, WASHINGTON, RELATING TO CITY COUNCIL MEETINGS, AMENDING SECTION 2.04.010 OF THE MEDINA MUNICIPAL CODE (MMC) TO UPDATE COUNCIL MEETING SCHEDULE, AMENDING 2.04.110 TO CLARIFY COUNCIL MEETING ATTENDANCE MAY BE BY VIDEOCONFERENCE, PROVIDING FOR SEVERABILITY AND CORRECTIONS, AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, Council meetings are set by Chapter 2.04 of the Medina Municipal Code (MMC); and

**WHEREAS**, the City Council has discussed updating the regular council meeting schedule and has directed certain changes in the council meeting schedule; and

**WHEREAS**, the Medina Municipal Code needs to be updated to reflect current practices and the direction of the City Council; **NOW, THEREFORE**,

**THE CITY COUNCIL OF THE CITY OF MEDINA, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are hereby adopted as findings in support of this Ordinance.

**Section 2.** Section 2.04.010 of the Medina Municipal Code is hereby amended to read as follows:

#### **2.04.010 Regular meetings.**

Regular meetings of the city council will be held on the second and fourth Monday of each month, ~~commencing at 5:00 p.m. or as soon thereafter as a council quorum is established by roll call of the city clerk,~~ except for August when only one city council meeting will be held on the fourth Monday of that month, and except for November when the regular city council meetings will be held on the second and third Monday of that month, and in December when there will only be one city council meeting held on the second Monday of that month. All regular council meetings will commence at 5:00 pm, or as soon thereafter as a council quorum is established by roll call of the city clerk. The city council may convert any portion of its regular meeting to a workshop or study session format as it deems fit. All council meetings are subject to the following:

- A. In the event a regular meeting date falls on a legal holiday, the regular meeting day shall be held on the Tuesday following the ~~second and fourth Mondays of each month~~ regularly scheduled city council meeting.
- B. ~~The second meeting of the month is set as a regular meeting for the convenience of the council and the efficient performance of the council's duties and the city's business, and may be canceled in the event city or council business does not warrant convening such meeting.~~
- C. ~~No regular meetings will be scheduled in the month of August.~~
- D. ~~C.~~ Members of the city council may attend any meeting either in person or remotely via videoconferencing or teleconferencing unless such attendance is otherwise restricted or prohibited by legislative or governor's proclamation/order, or other emergency order. Members attending remotely ~~shall~~ should so advise the city clerk and/or mayor not later than 2:00 p.m. the day of the meeting so that appropriate technical or other arrangements are in place for proper conduct of the meeting.

**Section 3.** Section 2.04.110 of the Medina Municipal Code is hereby amended to read as follows:

**2.04.110 Attendance of officers.**

The city manager, clerk, and city attorney, and such other officers or employees of the city as may by the council be requested to do so, shall attend all meetings of the council, in person or remote via videoconferencing or teleconferencing, and shall remain in the council room for such length of time as the council may direct.

**Section 4. Severability.** If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance.

**Section 5. Publication.** This Ordinance shall be published by an approved summary consisting of the title.

**Section 6. Corrections.** Upon the approval of the city attorney, the city clerk, and/or the code publisher is authorized to make any necessary technical corrections to this ordinance, including but not limited to the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

**Section 7. Effective Date.** This ordinance shall take effect five days after publication as provided by law.

**PASSED BY THE CITY COUNCIL ON THIS 26<sup>th</sup> DAY OF JANUARY, 2026 BY A VOTE OF \_\_\_ FOR, \_\_\_ AGAINST, AND \_\_\_ ABSTAINING, AND IS SIGNED IN AUTHENTICATION OF ITS PASSAGE ON THE 26<sup>TH</sup> DAY OF JANUARY, 2026.**

\_\_\_\_\_  
Jessica Rossman, Mayor

Approved as to form:  
Inslee Best Doezie & Ryder, P.S.

Attest:

\_\_\_\_\_  
Jennifer S. Robertson, City Attorney

\_\_\_\_\_  
Dawn Nations, City Clerk

PUBLISHED:  
EFFECTIVE DATE:  
ORDINANCE NO.: / AB