



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Virtual/Online

Monday, June 14, 2021 – 4:00 PM

MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order at 4:00 p.m. via MS Teams.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Cynthia Adkins
Councilmember Roger Frey
Councilmember Jennifer Garone
Councilmember Harini Gokul
Councilmember Alex Morcos
Councilmember Bob Zook

STAFF PRESENT

Michael Sauerwein, Scott Missall, Steve Burns, Ryan Osada, Steve Wilcox, Stephanie Keyser, Jeff Sass Julie Ketter, Dawn Nations, Aimee Kellerman

3. APPROVAL OF MEETING AGENDA

Mayor Rossman moved Agenda Item 2 Executive Session to the end of the meeting as Agenda Item 13 and moved Adjournment to Agenda Item 14.

By consensus, the meeting agenda was approved as amended.

4. PUBLIC COMMENT PERIOD

Mayor Rossman opened the Public Comment Period. The following individuals addressed the Council:

- Joy Stewart commented on the recently adopted on-leash/off-leash dog rules in Medina Park and asked Council for reconsideration of the on/off-leash hours.
- Julie Berg commented on the recently adopted on-leash/off-leash dog rules in Medina Park and asked Council for reconsideration of the on/off-leash hours.
- Linda Bracken comment on the recently adopted on-leash/off-leash dog rules in Medina Park and asked Council for reconsideration of the on/off-leash hours.
- Bill Neil commented on the recently adopted on-leash/off-leash dog rules in Medina Park and asked Council for reconsideration of the on/off-leash hours.

- Randi Leggett concurred with the speakers above regarding the recently adopted on-leash/off-leash dog rules in Medina Park and proposed the following new language: All dogs west of the bridges must be on-leash 9:00 AM to Midnight.
- Josh Beloff commented on the recently adopted on-leash/off-leash dog rules in Medina Park and asked Council for reconsideration of the on/off-leash hours.
- Heija Nunn commented in support of the recently adopted on-leash/off-leash dog rules in Medina Park.

Mayor Rossman closed the public comment period.

5. **PRESENTATIONS**

5.1 Medina Traffic Calming Presentation by Chief of Police, Steve Burns

Medina Police Chief Burns gave a presentation on the three phases of the Medina Traffic Calming project. Phase 1 of the traffic calming proposal includes digital speed signs NE 24th Street and NE 12th Street, speed limit pavement markings and additional speed limit signs in targeted areas of the city. Phase 2 of the Medina traffic calming will come in the fall where city staff will conduct a city-wide traffic study and closing out with phase 3 to review the study results, recommendations, and implementation of the recommendations from the study.

5.2 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Park Board Vice Chair Collette McMullen reported on events and projects on the Park Board.

City Manager Michael Sauerwein gave a presentation on Off-Leash Dogs in Medina Park.

Planning Commission Chair Laurel Preston gave an update from the last Planning Commission meeting.

6. **CONSENT AGENDA**

ACTION: Motion Garone second Morcos and carried by a 7:0 vote; Council approved the Consent Agenda.

6.1 Check Register, May 2021

Recommendation: Approve.

Staff Contact: Julie Ketter, Director of Finance and HR

6.2 Approved April 19, 2021 Park Board Meeting Minutes

Recommendation: Receive and file.

Staff Contact: Dawn Nations, Deputy City Clerk

6.3 Approved April 27, 2021 Planning Commission Meeting Minutes

Recommendation: Receive and file.

Staff Contact: Stephanie Keyser, Planning Manager

6.4 Draft May 10, 2021, City Council Regular Meeting Minutes

Recommendation: Adopt Minutes.

Staff Contact: Aimee Kellerman, CMC, City Clerk

7. LEGISLATIVE HEARING

None.

8. PUBLIC HEARING

8.1 Ordinance Adopting Minor Code Amendments

Recommendation: Adopt Ordinance No. 1001.

Staff Contact: Stephanie Keyser, Planning Manager

Planning Manager Stephanie Keyser gave a presentation on the proposed Minor Code Amendments. Council asked questions and staff responded.

Mayor Rossman opened the public hearing. The following individual addressed the Council:

- Heija Nunn asked a clarifying question regarding ADU's.

Being no further comments, the public hearing was closed.

ACTION: Motion Frey second Zook and carried by a 7:0 vote; Council adopted Ordinance No. 1001.

8.2 Ordinance Adopting Bulk Regulations

Recommendation: Adopt Ordinance No. 1002.

Staff Contact: Stephanie Keyser, Planning Manager

Planning Manager Stephanie Keyser gave a presentation on Bulk Development Code Amendments. Council asked questions and staff responded.

The Mayor opened the public hearing. The following individual addressed the Council:

- Heija Nunn commented on the Bulk Development Code amendments.

Mayor Rossman closed the public hearing.

ACTION: Motion Frey second Garone and carried by a 7:0 vote; Council adopted Ordinance No. 1002.

8.3 2022 - 2027 Six-Year CIP/TIP and Non-TIP

Recommendation: Approve.

Staff Contact: Ryan Osada, Director of Public Works

Director of Public Works Ryan Osada gave a presentation on the proposed 2022-2027 Six-Year CIP/TIP and Non-TIP (Capital Improvement Plan, Transportation Improvement Plan and Non-Transportation Improvement Plan).

Mayor Rossman opened the public hearing. The following individual addressed the Council:

Heija Nunn commented on the priority of the plan.

Mayor Rossman closed the public hearing.

ACTION: Motion Morcos second Gokul and carried by a 7:0 vote; Council approved the 2022-2027 Six-Year CIP/TIP and Non-TIP as presented.

9. CITY BUSINESS

9.1 Medina Park Playground Replacement Project Update

Recommendation: Approve.

Staff Contacts: Ryan Osada, Director of Public Works and Michael Sauerwein, City Manager

Park Board Vice Chair Collette McMullen gave an introduction and brief overview of the Medina Park Playground Replacement Project.

Director of Public Works Ryan Osada gave a presentation on the proposed Medina Park Playground Project. Council asked questions and staff responded.

ACTION: Motion Adkins second Zook and carried by a 7:0 vote; Council approved the final playground design and directed staff to purchase and install equipment.

9.2 Street Vacation Regulations

Recommendation: Staff recommends Council set and conduct a legislative hearing on the Attachment at the Council's first meeting in July, followed by action thereon.

Staff Contacts: Michael Sauerwein, City Manager, Steve Wilcox, Director of Development Services, Ryan Osada, Director of Public Works, Scott Missall, City Attorney

City Attorney Scott Missall gave an update on the proposed Street Vacation regulations. Council asked questions and staff responded.

Motion Frey second Adkins to approve the street vacation regulations, asking city staff to accommodate the requested changes regarding neighborhood impacts and set the legislative hearing and final action on the proposed street vacation regulations for the Council's meeting first meeting in July. Motion carried by a 7:0 vote.

9.3 Medina Personnel Policy Updates, Financial Policy Update, and Public Works Purchasing Code Amendment

a) Resolution No. 418 Amending Financial Policies, adding EFT (Electronic Fund Transfer) Control Procedures

b) Ordinance No. 999 Amending MMC Chapter 2.64 Public Works Purchasing Policies

c) Approval of Medina Personnel Policies update, Section 7.02 Vacation Accruals

Recommendation: Adopt Resolution No. 418, Adopt Ordinance No. 999 and Approve Medina Personnel Policies update, Section 7.02 Vacation Accruals.

Staff Contact: Julie Ketter, Director of Finance and HR

Time Estimate: 10 minutes

Director of Finance and HR Julie Ketter gave a brief presentation on the proposed updates to the Medina Personnel Policy, Financial Policy, and Public Works Purchasing Code amendment.

Motion Adkins second Zook to adopt Resolution No. 418 amending the Financial Policies, adding EFT (Electronic Fund Transfer) control procedures. Motion carried 7:0.

Motion Adkins second Zook adopting Ordinance No. 999 amending MMC Chapter 2.64 Public Works Purchasing Policies. Motion carried 7:0.

Motion Frey second Gokul to approve the Medina Personnel Policies, Section 7.02 Vacation Accruals. Motion carried 7:0.

10. CITY MANAGER'S REPORT

Police, Development Services, Finance, Central Services, Public Works, City Attorney

Medina Police Chief Steve Burns gave an update on activities in the police department.

Director of Development Services Steve Wilcox gave an update on activities in Development Services.

Director of Finance and HR gave an update on the city's finances.

Director of Public Works gave an update on projects in the city and the stormwater inspection program.

City Manager Michael Sauerwein gave a summary of his report. As previously reported, the American Rescue Plan Act has allocated and estimated \$917,839 to the City of Medina. There are five eligible uses of the funding and staff recommended the following three priorities: 1) Maintain inventory of personal protective equipment; (2) Work with Bellevue Hopelink to address the medical and behavioral healthcare needs of our community; 3) Invest in improvements, repairs, and replacement of our stormwater infrastructure.

Council was not in agreement with the top 3 priorities and directed staff to come back to Council at a future meeting for further discussion and have a clear framework to work through the issues discussed.

11. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE

Mayor Rossman gave an update on the ETP (Eastside Transportation Partnership) and upcoming business meeting with AWC (Association of Washington Cities).

12. PUBLIC COMMENT

Mayor Rossman opened the public comment period. The following individual addressed the Council:

- Heija Nunn commented on the Medina Park Playground replacement project and thanked the Medina Police Department for being more visible in the community.

Mayor Rossman closed the public comment period.

Council moved into Executive Session for an estimated time of 30 minutes at 7:58 p.m.

13. EXECUTIVE SESSION

RCW 42.30.11.(1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to

become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

ACTION: No action was taken following the Executive Session.

14. ADJOURNMENT

By consensus, the City Council adjourned the regular meeting at 8:10 p.m.

DRAFT