



# MEDINA, WASHINGTON

## AGENDA BILL

Monday, July 12, 2021

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**Subject:** Medina Municipal Code Recodification: First Reading and Public Hearing

**Category:** Public Hearing

**Staff Contacts:** Aimee Kellerman, CMC, City Clerk; Scott Missall, City Attorney

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### **Summary**

**Recodification Project.** As part of Central Services technology software consolidation project and service level agreement introduced at the May 10 City Council meeting, the Medina Municipal Code has undergone a complete overhaul that includes removal, renumbering and/or editing of the Medina Municipal Code's current titles, chapters, and sections. This project specifically included the following:

- \* Removal of all repealed and reserved titles, chapters, and sections, except for Title 7 which will remain reserved for future use.
- \* Renumbering of chapters and sections accordingly throughout the Code.
- \* Identification and conformance of internal references throughout the Code to conform with the new numbering.
- \* Adding the newly-assigned section numbers to the history notes following each Code section to reflect the origin of each.
- \* Text edits needed to facilitate the recodification, but without substantive changes to existing Code text.
- \* Creation of a "Code Comparative Table – 1988 Code" which shows the old and new number of every section to facilitate location and conversion of Code references and material.
- \* Addition of the following appendices: Ordinance List and Disposition Table; Code Comparative Table – 1988 Code; Code Comparative Table – Ordinances; and Code Index.

The complete recodification package comprises 656 pages and is available for public inspection prior to adoption as follows: (i) in pdf format as part of the Council's July 13 Agenda Packet; (ii) in pdf format on the City's website; and (iii) in physical hard copy at the City Clerk's Office. The Table of Contents for the recodification package is attached as **Attachment 1** to this Agenda Bill to provide a convenient reference as to the scope of the project. A draft Ordinance approving the recodification is attached as **Attachment 2**.

**Process and Schedule.** RCW 35A.21.130 requires a recodification project to comply with RCW 35.21.500-.570. Those statutes in turn require a first reading of the ordinance title, a public hearing, and adoption of an enacting ordinance. The schedule for these actions is as follows:

\* July 12 Council meeting: First reading of ordinance and public hearing on recodification

\* September 13 Council meeting: Completion of public hearing; adopt recodification

**Attachments**

- Table of Contents for the recodification package
- DRAFT Ordinance No. 1000 approving recodification; including **Exhibit A** Medina Code of Ordinances Recodification Proof (pdf format)

**Budget/Fiscal Impact**: varies on number of ordinances adopted throughout the year

**Recommendation**: Conduct first reading; open and conduct hearing; continue hearing to September 13 Council meeting.

**City Manager Approval**: 

**Proposed Council Motion**: "I move to continue the Public Hearing to the September 13 City Council meeting for final action."

Time Estimate: 10 minutes