



# MEDINA, WASHINGTON

## AGENDA BILL

Monday, March 25, 2024

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**Subject:** Comprehensive Plan Update – Capital Facilities Element

**Category:** City Council Business

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager

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### **Summary**

Medina City Council, Planning Commission, Park Board, Staff and Consultants will work toward having a complete draft of the updated Comprehensive Plan available for public comment by the beginning of June 2024. *This process will follow the revised Comprehensive Plan Flowchart approved by City Council at their February 26, 2024, regular meeting, which includes Council's initial review of each Comprehensive Plan Element's Gap Analysis prepared by Medina's consulting planning firm (LDC, Corp.) and its direction for the Planning Commission to further review and collaborate on revisions to each Comprehensive Plan Element.*

Council's direction to allow staff, LDC, the Planning Commission, and the DSC to collaborate on **revising the Capital Facilities Element** at future meetings will be requested at the March 25, 2024, Council meeting.

Focused consideration is requested by the Council on the following components of the revised Capital Facilities Element:

1. Largely, the edits made (are those that will be made) update metrics as they become available from staff and from contract jurisdictions. **Are there themes or discussion topics not discussed in the Element now that should be?**
2. **Is there general comfort with the edits made to the goals and policies reflecting an address of the CPP/MPP gap analysis?**

This Comp Plan process meets and supports Council's priorities 2, 3 and 5.

Council Priorities:

1. Financial Stability and Accountability
2. Quality Infrastructure
3. Efficient and Effective Government
4. Public Safety and Health
5. Neighborhood Character

Priorities met:

2. Preserving and fostering the development of a variety of housing types, sizes and densities to accommodate the diverse needs of all members of the community while maintaining Medina's high-quality residential setting.

3. Clear guidelines are key to the efficient and effective completion of the periodic update of the City of Medina Comprehensive Plan by the December 31, 2024, deadline. The Council-approved flowchart is designed to accomplish this.
5. Preserving the quiet, sylvan neighborhood character of Medina

**Attachments**

1. Medina Comp Plan Update Schedule Matrix
2. Medina Comp Plan Update Flowchart
3. City of Medina Capital Facilities Element (existing)
4. City of Medina Capital Facilities Element (draft version, revised with redlines visible)

**Budget/Fiscal Impact:** None.

**Recommendation:** Discussion and direction.

**City Manager Approval:** 

**Proposed Council Motion:** “I move to allow staff to continue revising the Comprehensive Plan’s Capital Facilities Element with the Planning Commission and, as needed, with the DSC, consistent with the Comprehensive Plan Update Flowchart.”

Time Estimate: 30 minutes