



JOB ANNOUNCEMENT CITY OF MEDINA

501 EVERGREEN POINT ROAD | PO BOX 144 | MEDINA WA 98039-0144
TELEPHONE 425-233-6400 | www.medina-wa.gov

MEDINA POLICE DEPARTMENT SERGEANT OPENING

- POSITION:** Sergeant
- CLOSES:** Applications will be reviewed upon receipt, so candidates are encouraged to apply immediately. Closes on July 10, 2022.
- SALARY:** AA degree or 90 college credits- range \$8,340 - \$9,733 per month. BA or BS degree – range \$8,505 - \$9,900 per month. External applicants with at least four (4) years of prior fully commissioned experience are eligible for an additional 10% exemplary pay after successful completion of the twelve (12) month probationary period. Internal candidates are eligible for an additional 10% exemplary pay immediately upon promotion.
- Holiday pay for 12 designated holidays, 4%-night shift differential, 2% longevity pay for every 4 years of service (at Medina), up to 8%.
- JOB DESCRIPTION:** Be a part of our team! We are actively recruiting for Police Sergeant. Our staff proudly serves the communities of Medina and Hunts Point with the highest integrity and professionalism. The positive relationship between the officers and the community provides for a unique opportunity to make our neighborhoods safer. Our officers proactively patrol neighborhoods, visit schools and businesses, participate in community, school, and emergency preparedness functions. We work proactively and collaboratively with citizens and other staff to meet the needs of the community. Please see Job Description for more details.
- BENEFITS:** Uniforms, boots, firearms, and duty gear provided. Dry cleaning. medical, dental, vision and life insurance. Optional long-term disability and/or EAP coverages. City match on deferred compensation, LEOFF 2 pension plan.

ATTACHMENT 1

MINIMUM QUALIFICATIONS: Applicants must have a current Washington State Peace Officer Certification or meet the requirements for Peace Officer Certification, and a minimum of forty-eight (48) months of full-time paid service as a sworn police officer in a civilian governmental jurisdiction.

See job description for more details.

APPLICATION PROCESS: Qualified applicants must submit a City of Medina Police Application, cover letter and a resume.

THE FORMAT USED TO ESTABLISH A CIVIL SERVICE ELIGIBILITY LIST FOR THE SERGEANT POSITION WILL BE THROUGH ADMINISTRATION OF THE BELOW-LISTED WRITTEN EXAM AND A CHIEF'S INTERVIEW.

SCORED APPLICATION: Minimum passing score on the scored application is 75% and is subject to certification by the Medina Civil Service Commission. The application will consist of a completed City of Medina Police Application, resume and cover letter and based on the following criteria:

- Commissioned Experience
- Diversified Experience
- Advance Training
- Writing Ability
- Education
- Disciplinary History
- Accomplishments
- Awards

WRITTEN EXAM: Those candidates who pass the scored application will proceed to the written exam. Minimum passing score on the written exam is 70% and is subject to certification by the Medina Civil Service Commission. The written exam will be comprised of questions regarding Washington State law, the Medina Police policy manual, 2021 Law Enforcement Digest publications and a leadership book.

ELIGIBILITY LIST: The Department anticipates certification of a Sergeant eligibility list shortly after the completion of the written exam.

TO APPLY: Please submit your completed application along with your cover letter and resume via email to: dnations@medina-wa.gov or mail to:

City of Medina Attn: Dawn Nations – Civil Service Secretary | 501 Evergreen Point Road | Medina, WA 98039.

Please direct all questions to Dawn Nations' email.
