



# MEDINA, WASHINGTON

## CIVIL SERVICE COMMISSION

Hybrid - Virtual/In-Person  
Medina City Hall - Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
**Thursday, July 17, 2025 – 10:00 AM**

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### MINUTES

#### **CALL TO ORDER / ROLL CALL**

The Medina Civil Service Commission was called to order by Chair Lou Hillenbrand at 10:00 am.

#### **Present**

COMMISSION CHAIR Lou Hillenbrand (in-person)  
COMMISSIONER Allison Frey (on-line)

#### **Absent**

COMMISSION VICE-CHAIR Steven Wells

#### **Staff**

Nations

#### **2. ANNOUNCEMENTS**

None.

#### **3. PUBLIC COMMENT**

None.

#### **4. NEW BUSINESS**

##### **4.1 Civil Service Meeting Minutes of October 10, 2024**

**Recommendation:** Adopt Minutes.

**Staff Contact:** Dawn Nations, Civil Service Secretary

**ACTION:** Motion to adopt the minutes by Hillenbrand, Second Frey. Minutes carried by 2-0 vote.

- 4.2 Approval of Lateral Police Officer Eligibility Register  
**Recommendation:** Approve Eligibility Register.  
**Staff Contact:** Dawn Nations, Civil Service Secretary

Civil Service Secretary Dawn Nations gave a brief overview of the recruitment process timeline, criteria, and scoring. Commissioners asked questions regarding staffing and staff responded.

**ACTION:** Motion to approve the Police eligibility register by Hillenbrand, Second Frey. Vote carried by 2-0 vote.

5. **ADJOURNMENT**

Meeting adjourned at 10:06 am.

Meeting minutes taken by:

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Dawn Nations, Civil Service Secretary