



MEDINA, WASHINGTON

AGENDA BILL

Monday, March 11, 2024

Subject: Comprehensive Plan Land Use Element Gap Analysis

Category: City Council Discussion and Direction

Staff Contact: Jonathan Kesler, AICP, Planning Manager

Summary

Medina City Council, Planning Commission, Park Board, Staff and Consultants will work toward having a complete draft of the updated Comprehensive Plan available for public comment by the beginning of June 2024. *This process will follow the revised Comprehensive Plan Flowchart approved by City Council at their February 26, 2024, regular meeting, which includes Council's initial review of each Comprehensive Plan Element's Gap Analysis prepared by Medina's consulting planning firm (LDC, Corp.) and its direction for the Planning Commission to further review and collaborate on revisions to each Comprehensive Plan Element.*

The Council's initial review of prepared "gap analyses" (areas of the Comprehensive Plan that are missing, either in full or in part, Countywide Planning Policies [CPPs] and Multicounty Planning Policies [MPPs] required to be incorporated into Medina's revised Comprehensive Plan) will involve Council's review and feedback on the completeness of the gap analysis. The role of the gap analysis is to guide early thought toward areas of the Comprehensive Plan that will need revisions or new content to align with CPPs and MPPs; at times, suggestions may be made by LDC in the gap analysis, though deliberation of how the Comprehensive Plan could be revised to address all partial and full gaps will occur with the Planning Commission, Development Services Committee, and finally with the City Council through an iterative review process of each revised Comprehensive Plan Element.

Council's direction to allow staff, LDC, the Planning Commission, and the DSC to collaborate on **revising the Land Use Element's goals and policies** at future meetings will be requested at the March 11, 2024, Council meeting.

This Comp Plan process meets and supports Council's priorities 2, 3 and 5.

Council Priorities:

1. Financial Stability and Accountability
2. Quality Infrastructure
3. Efficient and Effective Government
4. Public Safety and Health
5. Neighborhood Character

Priorities met:

2. Preserving and fostering the development of a variety of housing types, sizes and densities to accommodate the diverse needs of all members of the community while maintaining Medina's high-quality residential setting.
3. Clear guidelines are key to the efficient and effective completion of the periodic update of the City of Medina Comprehensive Plan by the December 31, 2024, deadline. The Council-approved flowchart is designed to accomplish this.
5. Preserving the quiet, sylvan neighborhood character of Medina.

Attachments

1. Medina Comp Plan Schedule Matrix
2. City of Medina Gap Analysis Matrix for the *Land Use* Element

Budget/Fiscal Impact:

None

Recommendation: Discussion and direction.

City Manager Approval:



Time Estimate: 60 minutes