



MEDINA, WASHINGTON

AGENDA BILL

Monday, January 12, 2026

Subject: ARCH Action Items

Category: Resolution(s)

Staff Contact(s): Jeff Swanson, City Manager

Summary

The City of Medina is one of 14 participating jurisdictions in ARCH – A Regional Coalition for Housing. ARCH facilitates and administers public investments in affordable housing projects and programs on behalf of these jurisdictions. Three items of ARCH business are before the Council for consideration:

- 2025 ARCH Housing Trust Fund award recommendations
- Downpayment Assistance Program Update
- Delegation of pre-2010 ARCH Housing Trust Fund awards to Administering Agency

Background

1. 2025 ARCH Housing Trust Fund award recommendations

Attached is a memo (Attachment A) from the ARCH Executive Board that includes recommendations for the 2025 ARCH Housing Trust Fund. This memo includes the project funding recommendations, rationale for awards, and an attachment that designates each ARCH member's contribution to the selected projects. A resolution is attached committing the City of Medina's pro rata share, \$32,200, to the seven projects selected for awards. A supporting presentation deck is likewise attached summarizing the information contained in Attachment A.

2. Downpayment Assistance Program Update

Attached is a memo detailing the ARCH Executive Board's recommendation for updates to the Downpayment Assistance (DPA) Program (Exhibit A). A resolution is also attached enacting the recommendations contained in the memo. A supporting presentation deck summarizing the program updates contained in the memo is likewise attached.

3. Delegation of pre-2010 ARCH Housing Trust Fund awards to Administering Agency

Attached is a memo outlining the action and consideration regarding delegating pre-2010 ARCH Housing Trust Fund awards to ARCH's Administering Agency (City of Bellevue). A draft resolution includes Attachment A listing all the projects supported by the ARCH Housing Trust Fund prior to 2010. A supporting presentation deck summarizing the program updates contained in the memo is likewise attached.

Supporting Documents

The following documents were provided by ARCH and modified for City of Medina use in considering the three ARCH action items:

- 1.0 DRAFT Resolution No. 455 ARCH Housing Trust Fund Award
- 1.1 ATTACHMENT A
- 1.2 ARCH HTF Rec Presentation
- 2.0 DRAFT Resolution No. 456 ARCH Downpayment Assistance Program
- 2.1 EXHIBIT A
- 2.2 ARCH DPA Presentation
- 3.0 DRAFT Resolution No. 457 and Attachment A – ARCH Expanded Admin Role
- 3.1 Admin Agency Delegation Memo
- 3.2 Pre2010 HTF Delegation Presentation

Recommendations

Adoption of each of the draft resolutions:

- 2025 Housing Trust Fund Awards
- Downpayment Assistance Program Updates
- Expanded Administrative Role of the City of Bellevue for Housing Trust Fund awards prior to 2010

This ARCH action items meet and support Council's priorities 1, 3, and 5.

Council Priorities:

1. Financial Stability and Accountability
2. Quality Infrastructure
3. Efficient and Effective Government
4. Public Safety and Health
5. Neighborhood Character and Community Building

Attachment(s)

- 1.0 DRAFT Resolution ARCH Housing Trust Fund Award
- 1.1 ATTACHMENT A
- 1.2 ARCH HTF Rec Presentation
- 2.0 DRAFT Resolution ARCH Downpayment Assistance Program
- 2.1 EXHIBIT A
- 2.2 ARCH DPA Presentation
- 3.0 DRAFT Resolution and Attachment A – ARCH Expanded Admin Role
- 3.1 Admin Agency Delegation Memo
- 3.2 Pre2010 HTF Delegation Presentation

Budget/Fiscal Impact: \$32,200 appropriated from the City's Public Housing Services Fund (a General Fund account) which has a 2026 total appropriation amount of \$38,066.

Recommendation: Adoption of all three resolutions.

City Manager Approval:



Proposed Council Motions:

Motion #1: "I move to adopt Resolution No. 455, a Resolution authorizing the duly-appointed Administering agency for ARCH to execute all documents necessary to enter into Agreements for

the funding of affordable housing projects, as recommended by the ARCH Executive Board, utilizing funds from the City's Public Housing Services – ARCH Account.”

Motion #2: “I move to adopt Resolution No. 456 a Resolution approving revisions to the House Key Plus ARCH (East King County) Down Payment Assistance Program, authorizing execution of related agreements, and ratifying prior actions taken in support of said program, all as recommended by the Executive Board for A Regional Coalition for Housing (ARCH).”

Motion #3: “I move to adopt Resolution No. 457, a Resolution authorizing the City of Bellevue to administer certain housing project agreements on behalf of the City of Medina, consistent with the Amended and Restated Interlocal Agreement for ARCH – A Regional Coalition for Housing.”

Time Estimate: 20 minutes