

**CITY OF MEDINA, WASHINGTON**

**Ordinance No. 1038**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEDINA, WASHINGTON, RELATING TO PUBLIC WORKS CONTRACTING, REPEALING CHAPTER 2.52 OF THE MEDINA MUNICIPAL CODE; PROVIDING FOR SEVERABILITY AND CORRECTIONS, AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to RCW 35A.11.020, the City of Medina ("City") is authorized to adopt ordinances of all kinds relating to the regulation and good governance of municipal affairs; and

**WHEREAS**, the City previously enacted Chapter 2.52 of the Medina Municipal Code ("MMC") establishing procedures for public works purchasing and contracting, and adopting use of the MRSC small works and consulting rosters; and

**WHEREAS**, in 2023, with the adoption of SSSB 5268, the Washington State Legislature enacted changes to increase both equity and efficiency in public works procurement, including streamlining the delivery of small public works projects, and setting forth requirements for utilization of small businesses and businesses owned by women and minorities, and allowing for direct contracting with small businesses, which became effective July 1, 2024; and

**WHEREAS**, RCW 39.04.151-.154 and other laws regarding contracting for public works by authorized local governments allow certain contracts to be awarded using a small works roster process; and

**WHEREAS**, in order to implement the small works roster and process, the City is required to adopt legislation establishing reporting procedures that are publicly available; and

**WHEREAS**, many of the rules and regulations related to purchasing, procurement, and small works are prescribed by state and federal government and are subject to regular updates by those agencies; and

**WHEREAS**, the City has determined that the small works contracting and purchasing policies are more easily managed as administrative policies adopted by resolution, rather than being included in the Medina Municipal Code; and

**WHEREAS**, as a companion to this Ordinance, the City Council has adopted Resolution No. 452 which adopts updated small works roster procedures consistent with State law; **NOW, THEREFORE**,

**THE CITY COUNCIL OF THE CITY OF MEDINA, WASHINGTON, DO ORDAIN  
AS FOLLOWS:**

**Section 1. Repeal.** Chapter 2.52 MMC is hereby repealed in its entirety.

**Section 2. Severability.** If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance.

**Section 3. Publication.** This Ordinance shall be published by an approved summary consisting of the title.

**Section 4. Corrections.** Upon the approval of the city attorney, the city clerk, and/or the code publisher is authorized to make any necessary technical corrections to this ordinance, including but not limited to the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

**Section 5. Effective Date.** This ordinance shall take effect five days after publication as provided by law.

**PASSED BY THE CITY COUNCIL ON THIS 27th DAY OF OCTOBER, 2025 BY  
A VOTE OF \_\_\_ FOR, \_\_\_ AGAINST, AND \_\_\_ ABSTAINING, AND IS SIGNED IN  
AUTHENTICATION OF ITS PASSAGE ON THE 27<sup>TH</sup> DAY OF OCTOBER 2025.**

\_\_\_\_\_  
Jessica Rossman, Mayor

Approved as to form:  
Inslee Best Doezie & Ryder, P.S.

Attest:

\_\_\_\_\_  
Jennifer S. Robertson, City Attorney

\_\_\_\_\_  
Dawn Nations, Acting City Clerk

PUBLISHED:  
EFFECTIVE DATE:  
ORDINANCE NO.: 1038/ AB