



# MEDINA, WASHINGTON

## AGENDA BILL

Tuesday, May 28, 2024

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**Subject:** Middle Housing Engagement Plan

**Category:** City Business

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager and Jennifer Robertson, City Attorney

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### **Summary:**

The Middle Housing Public Engagement and Communication Plan is a working document that describes the goals, objectives, activities, and timeline for community engagement conducted in support of the Department of Commerce Middle Housing Grant. This includes the following elements:

- Objectives of the Public Engagement and Communication Plan.
- Key messages we want to convey to the public about middle housing and this project.
- Stakeholder groups to engage as part of the process, including details on the information needs or engagement objectives for each group.
- Strategies for engagement corresponding to the timeline in the project plan.
- Timeline of the project and engagement activities.
- Summary of previous engagement done by cities to create a shared understanding of what the City of Medina has done to engage the community on housing issues, including challenges.

Use of a Middle Housing webpage to keep the public informed as to the status of this update. Note: This Plan will be amended as needed to ensure that there is broad public engagement in the Middle Housing Land Use Code Update, in the run-up to the June 30, 2025, deadline for compliance.

**Staff is requesting review and adoption of Resolution No. 444 in order to meet our obligation for adoption of the work plan as required by our grant with the Dept. of Commerce.** In addition, this work will provide the initial scope for a middle housing consultant who will assist with the implementation of this process.

This Middle Housing Public Engagement and Communication Plan meets and supports Council's priorities 2, 3 and 5.

Council Priorities:

1. Financial Stability and Accountability
2. Quality Infrastructure
3. Efficient and Effective Government
4. Public Safety and Health
5. Neighborhood Character

**Attachments:** Resolution No. 444.

**Budget/Fiscal Impact:** Adoption of this plan is consistent with the City's obligations under the Commerce Middle Housing Grant. By meeting required milestones, the City will be able to draw from the grant funds.

**Recommendation:** Review and adopt Resolution No. 444

**City Manager Approval:**

A handwritten signature in black ink, appearing to be 'S. B. ...', is written over the 'City Manager Approval:' label.

**Motion:** I move to approve Resolution No. 444.

Time Estimate: 30 minutes