



MEDINA, WASHINGTON

PLANNING COMMISSION SPECIAL MEETING

Hybrid-Virtual/In Person

Tuesday, November 15, 2022 – 6:00 PM

MINUTES

COMMISSION CHAIR | Laurel Preston

COMMISSION VICE-CHAIR | Shawn Schubring

COMMISSIONERS | Laura Bustamante, Li-Tan Hsu, David Langworthy, Mark Nelson,
Mike Raskin

PLANNING MANAGER | Stephanie Keyser

1. CALL TO ORDER / ROLL CALL

Chair Preston called the meeting to order at 6:02pm.

PRESENT

Chair Laurel Preston
Vice Chair Shawn Schubring
Commissioner Laura Bustamante
Commissioner David Langworthy
Commissioner Mark Nelson
Commissioner Mike Raskin

STAFF

Bennett, Burns, Keyser, Miner, Wilcox

2. APPROVAL OF MEETING AGENDA

By consensus, Planning Commission approved the meeting agenda as presented.

3. APPROVAL OF MINUTES

3.1 Planning Commission Minutes of October 25, 2022

Recommendation: Approve Minutes

Staff Contact: Rebecca Bennett, Development Services Coordinator

ACTION: Motion to approve minutes. (Approved 7-0).

Motion made by Commissioner Nelson, Seconded by Vice Chair Schubring.
Voting Yea: Chair Preston, Vice Chair Schubring, Commissioner Bustamante,
Commissioner Hsu, Commissioner Langworthy, Commissioner Nelson, Commissioner

Raskin

4. ANNOUNCEMENTS

4.1 Staff/Commissioners

Keyser announced that the Planning Commission meeting for next month will be a joint meeting with the Council from 5:00pm - 6:00pm. The volunteer luncheon is December 8th. In January we will draft a housing plan for the first three months of 2023. There is a city wide community vision event on January 19th from 5:00pm - 8:00pm.

5. AUDIENCE PARTICIPATION

There was no audience participation.

6. PUBLIC HEARING

6.1 Annual Code Update

Recommendation: Approve

Staff Contact(s): Stephanie Keyser, Planning Manager

Time Estimate: 60 minutes

Keyser presented the annual minor code amendments.

The Commissioners asked questions and staff responded.

ACTION: Motion to adopt minor changes to new code as presented (7-0).

Motion made by Commissioner Nelson, Seconded by Commissioner Hsu.

Voting Yea: Chair Preston, Vice Chair Schubring, Commissioner Bustamante, Commissioner Hsu, Commissioner Langworthy, Commissioner Nelson, Commissioner Raskin

7. ADJOURNMENT

Meeting adjourned at 6:53pm.

ACTION: Motion to adjourn.

Motion made by Commissioner Bustamante, Seconded by Commissioner Nelson.

Voting Yea: Chair Preston, Vice Chair Schubring, Commissioner Bustamante, Commissioner Hsu, Commissioner Langworthy, Commissioner Nelson, Commissioner Raskin

Minutes taken by Rebecca Bennett, Development Services Coordinator