



# MEDINA, WASHINGTON

## PLANNING COMMISSION SPECIAL MEETING

Virtual/Online

Tuesday, September 27, 2022 – 4:00 PM

---

### MINUTES

**COMMISSION CHAIR** | Laurel Preston

**COMMISSION VICE-CHAIR** | Shawn Schubring

**COMMISSIONERS** | Laura Bustamante, Li-Tan Hsu, David Langworthy, Mark Nelson,  
Mike Raskin

**PLANNING MANAGER** | Stephanie Keyser

#### **1. CALL TO ORDER / ROLL CALL**

##### PRESENT

Chair Laurel Preston

Vice Chair Shawn Schubring

Commissioner Laura Bustamante

Commissioner Mark Nelson

Commissioner Li-Tan Hsu

##### ABSENT

Commissioner David Langworthy

Commissioner Mike Raskin

##### STAFF

Bennett, Burns, Keyser, Wilcox

#### **2. APPROVAL OF MEETING AGENDA**

By consensus, Planning Commission approved the meeting agenda as presented.

#### **3. APPROVAL OF MINUTES**

##### 3.1 Planning Commission Minutes of June 21, 2022

**Recommendation:** Approve Minutes

**Staff Contact:** Rebecca Bennett, Development Services Coordinator

**ACTION:** Motion to amend minutes and add Commissioner Hsu to Roll Call list.  
(Approved 6-0)

Motion made by Commissioner Nelson, Seconded by Vice Chair Schubring.  
Voting Yea: Chair Preston, Vice Chair Schubring, Commissioner Bustamante,

Commissioner Hsu, Commissioner Nelson

#### **4. ANNOUNCEMENTS**

##### 4.1 Staff/Commissioners

No announcements were made by staff nor commissioners.

#### **5. AUDIENCE PARTICIPATION**

There was no audience participation.

#### **6. DISCUSSION**

##### 6.1 Planning Commission Update

**Recommendation:** N/A

**Staff Contact(s):** Stephanie Keyser, Planning Manager

**Time Estimate:** 30 minutes

Keyser announced that the original vs. average grade discussion is on hold as more research needs to be done by our planning consultant. Council has adopted the tree code as presented. Council approved help with the competitive plan. Housing discussions will need to be had within Planning Committee over the next few years. A new Planning Committee meeting time of 6:00pm was decided.

##### 6.2 Minor Code Clean-Up (2022)

**Recommendation:** N/A

**Staff Contact(s):** Stephanie Keyser, Planning Manager

**Time Estimate:** 60 minutes

Keyser gave presentation of code clean-up. Commissioners discussed and asked questions.

#### **7. ADJOURNMENT**

Meeting adjourned at 5:11pm.

**ACTION:** Motion to adjourn.

Motion made by Vice Chair Schubring, Seconded by Commissioner Bustamante.  
Voting Yea: Chair Preston, Vice Chair Schubring, Commissioner Bustamante,  
Commissioner Hsu, Commissioner Nelson