



MEDINA, WASHINGTON

CIVIL SERVICE COMMISSION

Virtual/Online

Tuesday, May 30, 2023 – 10:00 AM

MINUTES

1. CALL TO ORDER / ROLL CALL

Chair John Bell called the meeting to order of the Medina Civil Service Commission on May 30, 2023, at 10 AM.

COMMISSIONERS PRESENT

Chair John Bell
Vice Chair Lou Hillenbrand
Commissioner Dan Becker

STAFF PRESENT

Steve Burns, Dawn Nations

2. ANNOUNCEMENTS

Commissioner John Bell announced he will be leaving the Civil Service Commission. He gave a brief statement that he enjoyed his time on the commission and wanted to let other residents to have an opportunity to serve.

Civil Service Secretary Dawn Nations gave an brief overview of the new meeting format. City Council, the Boards and Commissions have moved to the Hybrid meeting format. The new format will be in-person meetings in the council chambers and if someone cannot attend in person they have the option to be on-line via Zoom meeting.

3. PUBLIC COMMENT

No public comments.

4. NEW BUSINESS

4.1 Approval of Civil Service Meeting Minutes of August 22, 2022

Recommendation: Adopt minutes.

Staff Contact: Dawn Nations, Civil Service Secretary

Action: Motion Becker, Second Hillenbrand, by consensus the meeting minutes were approved.

4.2 Approval of Lateral Officer Eligibility Register

Recommendation: Approve.

Staff Contact: Dawn Nations, Civil Service Secretary

City Manager Steve Burns gave a brief overview of the hiring process. He announced we have an officer leaving creating an open position. He explained why the Lateral Officer hiring process was chosen. The Commissioners reviewed the Eligibility Register and approved the register for the applicants to move onto the Chief's interviews.

Action: Motion to approve Hillenbrand Second Becker. By consensus, the eligibility register was certified.

City Manager Steve Burns also thanked John Bell for his service on the Commission. He also explained the importance of have the Commission and thanked all the commissioners for their service.

5. **ADJOURNMENT**

By consensus the meeting was adjourned at 10:09 AM.

Meeting Minutes taken by:

Dawn Nations, Civil Service Secretary