



MEDINA, WASHINGTON

PLANNING COMMISSION SPECIAL MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Wednesday, March 06, 2024 – 6:00 PM

MINUTES

COMMISSION CHAIR | Laura Bustamante
COMMISSION VICE-CHAIR | Shawn Schubring
COMMISSIONERS | Li-Tan Hsu, Evonne Lai, Mark Nelson, Brian Pao
PLANNING MANAGER | Jonathan Kesler
DEVELOPMENT SERVICES COORDINATOR | Rebecca Bennett

1. CALL TO ORDER / ROLL CALL

Chair Bustamante called the meeting to order at 6:01pm.

PRESENT

Chair Laura Bustamante
Vice Chair Shawn Schubring
Commissioner Evonne Lai
Commissioner Mark Nelson
Commissioner Brian Pao

ABSENT

Commissioner Li-Tan Hsu

STAFF/CONSULTANTS PRESENT

Bennett, Burns, Kesler, Mahoney, Osada

2. APPROVAL OF MEETING AGENDA

By consensus, Planning Commission approved the meeting agenda as presented.

3. APPROVAL OF MINUTES

3.1 Planning Commission Special Meeting Minutes of February 27, 2024

Recommendation: Adopt minutes.

Staff Contact: Rebecca Bennett, Development Services Coordinator

ACTION: Motion to approve minutes as amended. (Approved 5-0)

Motion made by Vice Chair Schubring, Seconded by Commissioner Nelson.

Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Lai, Commissioner

Nelson, Commissioner Pao

4. ANNOUNCEMENTS

4.1 Staff/Commissioners

Jonathan announced that he may not be in attendance for future Planning Commission meetings due to an unforeseen medical illness. Chair Bustamante announced that on Tuesday, March 12th, interviews will be held for the open Planning Commission spot.

5. PUBLIC COMMENT PERIOD

Individuals wishing to speak live during the Virtual Planning Commission meeting will need to register their request with the Development Services Coordinator, Rebecca Bennett, via email (rbennett@medina-wa.gov) or by leaving a message at 425.233.6414 by 2pm the day of the Planning Commission meeting. Please reference Public Comments for the Planning Commission meeting on your correspondence. The Development Services Coordinator will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit.

There was no audience participation.

6. DISCUSSION

6.1 Concerns of the Commission

Laura wanted to make sure that the Existing Conditions report and the King County Affordable Housing Committee document be sent to the Commissioners.

6.2 2024 Comprehensive Plan Update, Final Review and Authorization to proceed with the Utilities Element to the City Attorney, then City Council on March 11, 2024.

Recommendation: Discussion and approval.

Staff Contact: Jonathan Kesler, AICP, Planning Manager; Kim Mahoney, Principal, LDC Consultants

Time Estimate: 45 minutes

Jonathan and Kim gave power point presentation regarding Utilities Element. Commissioners discussed and asked questions. Commissioners recommended that adding additional language to MMC 16.90.040 be a subject that Jonathan brings to the next Council Meeting.

ACTION: Motion to approve Utilities Element draft as amended and move forward for review by the City Attorney and City Council. (Approved 5-0).

Motion made by Commissioner Nelson, Seconded by Commissioner Lai.
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Lai, Commissioner Nelson, Commissioner Pao

7. **ADJOURNMENT**

Next meeting is the **special** meeting of **Thursday**, March 14, 2024, at 6:00pm

Meeting adjourned at 6:47pm.

ACTION: Motion to adjourn. (Approved 5-0)

Motion made by Commissioner Pao, Seconded by Commissioner Lai.

Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Lai, Commissioner Nelson, Commissioner Pao