



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person  
Monday, May 08, 2023 – 5:00 PM

---

### MINUTES

#### 1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order in the Medina Council Chambers at 5:02 p.m.

##### PRESENT

Mayor Jessica Rossman  
Deputy Mayor Randy Reeves  
Councilmember Cynthia Adkins  
Councilmember Mac Johnston  
Councilmember Bob Zook

##### ABSENT

Councilmember Jennifer Garone  
Councilmember Harini Gokul

##### STAFF

Burns, Missall, Romanenko, Sass, Wagner, Keyser, Osada, Wilcox, and Kellerman

#### 2. APPROVAL OF MEETING AGENDA

Mayor Rossman proposed amending the meeting agenda to pull Agenda Item 9.1 and refer the Park Use Pilot Program to the Park Board for further deliberation and move 9.4 Small Wireless Facility Permit Process up to Agenda Item 9.1.

**ACTION:** By consensus the meeting agenda was approved as amended.

#### 3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. The following individuals addressed the Council:

- Paul Saad commented in opposition of the proposed T-Mobile wireless facilities permit.
- John Ebel commented in opposition of the proposed T-Mobile wireless facilities permit.

- Ken Pyle commented in opposition of the proposed T-Mobile wireless facilities permit.
- Mike Eberhard commented in opposition of the proposed T-Mobile wireless facilities permit.
- Ed Freedman commented in opposition of the proposed T-Mobile wireless facilities permit.
- Heija Nunn commented on the proposed T-Mobile wireless facilities permit.

#### 4. **PRESENTATIONS**

##### 4.1 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Park Board Chair Sarah Gray reported on the success of the annual Easter Egg Hunt and Arbor Day. She also reported that she will be resigning from the Park Board on Monday, May 15.

Planning Commission Chair Laura Bustamante reported that Planning Commission has been working on the Housing Action Plan and will be moving forward with a recommendation to Council at their June meeting.

#### 5. **CITY MANAGER'S REPORT**

Police, Development Services, Finance, Central Services, Public Works, City Attorney

Police Chief Jeff Sass reported on activities in the police department.

Director of Development Services Steve Wilcox reported that the 2021 State Building Code will be coming to Council for adoption at their June meeting.

Director of Finance and HR Ryan Wagner reported on the city's finances.

Director of Public Works Ryan Osada reported on upcoming Capital Projects in the city.

City Manager Steve Burns reported on the SR 520 funding for the noise mitigation. He reported that the funding did not make in the Transportation Budget at the state legislature and staff will continue to push for it to be included in 2024. The gas-powered leaf blowers open house is scheduled for this Thursday here at city hall from 5:00 pm to 6:30 pm.

#### 6. **CONSENT AGENDA**

**ACTION:** Motion Zook second Reeves and carried by a 5:0 (Garone and Gokul absent) vote; Council approved the Consent agenda as presented.

- 6.1 April 2023 - Check Register  
**Recommendation:** Approve.  
**Staff Contact:** Ryan Wagner, Finance Director
- 6.2 Draft Meeting Minutes of:  
 a) April 10, 2023; and  
 b) April 24, 2023.

**Recommendation:** Adopt minutes.

**Staff Contact:** Aimee Kellerman, CMC, City Clerk

- 6.3 Proclamation recognizing “National Police Week” and Peace Officer Memorial Day”

**Recommendation:** Approve.

**Staff Contact:** Jeffrey R. Sass, Chief of Police

- 6.4 Public Defender Contract for Court

**Recommendation:** Approve.

**Staff Contact:** Jeffrey R. Sass, Chief of Police

7. **LEGISLATIVE HEARING**

None.

8. **PUBLIC HEARING**

None.

9. **CITY BUSINESS**

- 9.1 Comprehensive Plan Update

**Recommendation:** Discussion item only; no action needed.

**Staff Contact:** Stephanie Keyser, Planning Manager

Planning Manager Stephanie Keyser gave a brief update on the Comprehensive Plan.

**ACTION:** Update only; no action taken.

- 9.2 New Housing Legislation

**Recommendation:** N/A

**Staff Contact:** Stephanie Keyser, Planning Manager

Planning Manager Stephanie Keyser gave an update on the new housing legislation. Council asked questions and staff responded.

**ACTION:** Discussion item only, no action taken.

***The council took a brief 10-minute recess. (6:05 p.m. to 6:15 p.m.)***

- 9.3 Small Wireless Facility Permit Process

**Recommendation:** Discussion item only; no action needed.

**Staff Contact(s):** Emily Romanenko, Assistant City Attorney and Steve Wilcox, Development Services Director

Assistant City Attorney Emily Romanenko gave a presentation on the small wireless facility permit process and the current status of the pending T-Mobile Small Wireless Facility Application. Council discussed, asked questions and staff responded.

Council requested that staff approach and demonstrate we are pro-community mindset, when feasible, interpret laws in favor of the community, request that T-Mobile assign their

A-team, look for locations least intrusive as well as aesthetics. Lastly, schedule a community forum with T-Mobile after the upcoming meeting.

**ACTION:** Council directed staff to retain an expert if needed.

**10. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

None.

**11. PUBLIC COMMENT**

Mayor Rossman opened the public comment period. The following individual addressed the Council:

- Heija Nunn commented on the T-Mobile wireless facilities permit application.

With no further comments, Mayor Rossman closed the public comment period.

**12. EXECUTIVE SESSION**

RCW 42.30.110 (1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Council moved into Executive Session at 7:19 p.m. for an estimated time of 30 minutes.

Council adjourned the Executive Session back into the Regular meeting at 7:45 p.m.

**ACTION:** No action was taken following the Executive Session.

**13. ADJOURNMENT**

By consensus, Council adjourned the regular meeting at 7:45 p.m.