



MEDINA, WASHINGTON

PARK BOARD MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Monday, May 18, 2026 – 5:00 PM

MINUTES

1. CALL TO ORDER / ROLL CALL

The Park Board meeting was called to order by Chair Katie Surbeck at 5:01pm.

PRESENT

Board Member Barbara Moe
Board Chair Katie Surbeck
Board Member India Fitting-Koh
Board Vice-Chair Collette McMullen (arrived at 5:06 PM)
Board Member Gretchen Stengel
Board Member Michelle Lei (arrived at 5:06 PM)

ABSENT

Board Member Dana Brekke
Board Member Mary Nelson

STAFF

Nations, Osada, Crickmore, Anderson

2. ANNOUNCEMENTS

No Announcements

3. APPROVAL OF PARK BOARD MINUTES

- 3.1 Park Board Meeting Minutes of:
a) November 17, 2025, 2025:
b) January 19, 2026; and
c) March 16, 2026 - Joint City Council and Park Board Meeting.
Recommendation: Adopt minutes.
Staff Contact: Dawn Nations, Acting City Clerk

ACTION: Motion made by board member Moe, Seconded by board member Stengel and carried by 4:0 vote; the board adopted the meeting minutes as presented.

4. PUBLIC COMMENT

Chair Surbeck opened the public comment period. There were no comments; public comments was closed.

5. PARK BOARD BUSINESS

5.1 Easter Egg Hunt Recap

Chair Surbeck reported the event was a great success and thanked staff for their assistance. The board discussed adding additional signage for next year to help with flow for participants. Name tags will be made for Park Board members to wear at events to identify them to the community.

5.2 Arbor Day Recap

5.3 Preliminary Discussion - Donation Policy

Recommendation: Discussion.

Staff Contact: Ryan Osada, Public Works Director

Ryan Osada, Public Works Director, gave a brief update regarding the council's direction for the Park Board to begin drafting a policy for park and memorial donations criteria. The board members gave input, asked questions and staff responded. The board decided to hold a special meeting on June 15th to start the process of handling donation requests. The board members will research how other cities handle these requests and report back on June 15th. Director Osada will bring a draft policy for a starting point for the discussion.

6. PARK BOARD ROUNDTABLE

Board member Moe reported a resident contacted her regarding their dog getting bite by ticks at Fairweather Park/Lid area. Staff suggested the resident email the City Manager so the information could be sent to WSDOT.

7. PARK REPORTS

Fairweather – McMullen reported the mulch looked good. Staff reported the goats will be returning in June.

Points Loop Trail – Moe reported looks good. Staff reported the trail map will be posted at the post office and on notice boards.

Lake Lane – closed due to dock damage. Staff is getting estimates on repairs and permitting.

Medina Beach Park – Board members reported it looks beautiful

Medina Park - Board members reported it looks beautiful

Viewpoint Park – No report.

8. ADJOURNMENT

Chair Surbeck reminded the board the next meeting would be on June 15 as discussed earlier in the meeting.

By consensus, the meeting was adjourned at 5:53 PM.

Meeting minutes taken by Dawn Nations, Acting City Clerk