



MEDINA, WASHINGTON

PARK BOARD MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Monday, June 15, 2026 – 5:00 PM

MINUTES

1. CALL TO ORDER / ROLL CALL

The Park Board meeting was called to order by Chair Katie Surbeck at 5:00pm.

PRESENT

Board Member Barbara Moe
Board Chair Katie Surbeck
Board Member Dana Brekke
Board Member India Fitting-Koh
Board Vice-Chair Collette McMullen
Board Member Gretchen Stengel
Board Member Mary Nelson

ABSENT

Board Member Michelle Lei

STAFF

Nations, Osada, Crickmore, Anderson

2. ANNOUNCEMENTS

Acting City Clerk Nations gave an update the board members regarding the changes in the parking stalls at city hall. City Staff and volunteers will now have parking permits to park in the permit stalls. Park Board members will be issued their permits at the July 20, 2026, meeting.

3. APPROVAL OF PARK BOARD MINUTES

ACTION: Motion made by Board Vice-Chair McMullen, Seconded by Board Member Moe and carried by 7:0 vote; the board adopted the meeting minutes as presented.

3.1 Park Board Minutes of May 18, 2026

Recommendation: Adopt minutes.

Staff Contact: Dawn Nations, Acting City Clerk

4. PUBLIC COMMENT

Chair Surbeck opened the public comment period. There were no comments; public comments was closed

5. PARK BOARD BUSINESS

5.1 Park/Memorial Donation Policy

Recommendation: Discussion and direction.

Staff Contacts: Ryan Osada, Public Works Director, Jeff Swanson, City Manager

Ryan Osada, Public Works Director, gave a brief overview of the draft policy. The board members discussed the overall vision of what the policy should include. It was decided the title would be Park Enhancement and Memorial Donation Policy. This would allow for donations to be made for park enhancements as well as in memoriam. They discussed the following topics: eligibility, park enhancement opportunities, memorial recognition, monetary park donations, ownership and maintenance. Osada will bring an updated draft policy to the Park Board for further discussion at the July 20th meeting.

6. PARK BOARD ROUNDTABLE

None.

7. PARK REPORTS

No Reports given due to length of Park Board discussion.

8. ADJOURNMENT

Next Park Board Meeting: July 20, 2026, at 5:00 PM.

By consensus, the meeting was adjourned at 5:56 PM.

Meeting minutes taken by Dawn Nations, Acting City Clerk