



## Agenda Item Summary

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MEETING DATE: March 25, 2024

SUBJECT: **Resolution No. 27-R-2024** – A Resolution of the Town of Mead, Colorado, Approving the 4<sup>th</sup> Amendment to Special Project Task Order for Felsburg Holt & Ullevig, Inc. to Complete Construction Phase Services for the 3<sup>rd</sup> and Welker Intersection

PRESENTED BY: Erika Rasmussen Town Engineer/Public Works Director

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### SUMMARY

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In 2020, the Town contracted with Felsburg Holt & Ullevig, Inc. (“FHU”) to design the 3<sup>rd</sup> Street and Welker intersection improvement project (“Project”). The Board previously approved Task Order No. 2020-010 by Resolution No. 67-R-2020 dated July 27, 2020 (“Original Task Order”) for design services related to the Project, and has since approved a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Amendment to the Original Task Order for additional design services. While the design effort is generally complete, additional scope is needed for construction phase services which were not included in the original design scope.

The cost of additional services to provide construction phase services and support during construction provided by FHU is \$34,330. The additional services include attending construction progress meetings, reviewing submittals and answering questions during construction, and preparing final as-built drawings. Staff recommends approval of a 4<sup>th</sup> Amendment to the Original Task Order (“Task Order- 4<sup>th</sup> Amendment”) for an amount not to exceed \$34,330.

Resolution No. 27-R-2024: (a) approves the Task Order – 4<sup>th</sup> Amendment with FHU; (b) authorizes the Town Manager, in consultation with the Town Attorney, to make any non-material or non-substantive changes to the Task Order – 4<sup>th</sup> Amendment; and (c) authorizes the Town Manager to execute the Task Order – 4<sup>th</sup> Amendment when in final form. A copy of the Task Order – 4<sup>th</sup> Amendment and Task Order Memorandum are attached to the Resolution as Exhibit 1.

### FINANCIAL CONSIDERATIONS

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Original Task Order	\$ 268,391	Design
1 <sup>st</sup> Amendment	\$ 24,990	Design - Traffic signal design
2 <sup>nd</sup> Amendment	\$ 293,896	Design - New scope for federal process due to grant
3 <sup>rd</sup> Amendment	\$ 81,325	Design - ROW modifications and CDOT clearances
<b>4<sup>th</sup> Amendment</b>	<b>\$ 34,330</b>	<b>Construction – Provide construction phase services</b>
<b>Project Total</b>	<b>\$ 702,932</b>	

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Funds are available in the Transportation Fund (14-40-5500). As set forth above, this request is for an amount not to exceed \$34,330.

For reference, the project funding sources include:

Mead Urban Renewal Authority	\$1,250,000
DRCOG TIP Grant	\$1,600,000
<u>Transportation Impact Fund</u>	<u>\$1,450,000</u>
Project Cost	\$4,300,000

#### STAFF RECOMMENDATION/ACTION REQUIRED

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A motion to approve the consent agenda for March 25, 2024, will approve this item. If the resolution is removed from the consent agenda, the suggested motion is:

Suggested Motion:

“I move to adopt Resolution No. 27-R-2024 – A Resolution of the Town of Mead, Colorado, Approving the 4th Amendment to Special Project Task Order for Felsburg Holt & Ullevig, Inc. to Complete Construction Phase Services for the 3rd and Welker Intersection.”

#### ATTACHMENTS

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Resolution No. 27-R-2024  
Task Order – 4<sup>th</sup> Amendment  
Task Order Memorandum  
FHU Proposal dated March 12, 2024 (4 pages)