



# MEAD URBAN RENEWAL AUTHORITY

441 3rd Street, Mead  
Monday, September 11, 2023

## MINUTES

5:30 PM

### SPECIAL MEETING

*In accordance with the Authority's Remote Participation and Remote Meeting Policy adopted on June 12, 2023 by Resolution No. 01-URA-2023, remote participation was enabled for the meeting*

#### 1. Call to Order - Roll Call

##### Present

Chair Colleen Whitlow  
Commissioner David Adams  
Commissioner Debra Brodhead  
Commissioner Chris Cartwright  
Commissioner Chris Parr  
Commissioner Herman Schranz  
Representative Commissioner Sarah Hurianek  
Representative Commissioner Scott James  
Representative Commissioner Laura McConnell (via remote access)

##### Absent

Commissioner Trisha Harris

Also present: Executive Director Helen Migchelbrink, Clerk Mary Strutt, and Contract Authority Attorney Robert Rogers (via remote access).

#### 2. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

#### 3. Review and Approve Agenda

*Motion was made by Commissioner James, seconded by Commissioner Adams, to approve the agenda.  
Motion carried 9-0, on a roll call vote.*

#### 4. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

There was no public comment at this time.

#### 5. Consent Agenda: Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

- a. Approval of Minutes June 12, 2023
- b. July 2023 Financial Statements
- c. Check Register June 13, 2023 - September 11, 2023
- d. **Resolution No. 02-URA-2023** – A Resolution Regarding Annual Administrative Matters for the Town of Mead Urban Renewal Authority (2023)

- e. **Resolution No. 03-URA-2023** - A Resolution Approving Cooperation Agreement Among the Town of Mead, Colorado, Mead Urban Renewal Authority, and Access 25 Metropolitan District Nos. 1-6

*Motion was made by Commissioner Schranz, seconded by Commissioner Cartwright, to approve the Consent Agenda. Motion carried 9-0, on a roll call vote.*

## **6. General MURA Update**

- a. MURA Update

Executive Director Helen Migchelbrink provided an update on the 2024 budget process, 2022 financial audit, 3<sup>rd</sup> & Welker Intersection project and Main Street parking lot.

## **7. Adjournment**

*Motion was made by Commissioner James, seconded by Commissioner Cartwright, to adjourn the meeting. Motion carried 9-0.*

The Special Meeting of the Mead Urban Renewal Authority adjourned at approximately 5:42 p.m. on Monday, September 11, 2023.

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Colleen G. Whitlow, Chair

ATTEST:

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Mary E. Strutt, Clerk