



Agenda Item Summary

MEETING DATE: February 12, 2024

SUBJECT: **Resolution No. 14-R-2024** – A Resolution of the Town of Mead, Colorado, Approving Acquisition (Lease) of Two (2) Fleet Vehicles for 2024, Utilizing the Master Equity Lease Agreement with Enterprise Fleet Management (EFM) Dated January 14, 2021

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

The Town has previously entered into the certain Master Equity Lease Agreement dated January 14, 2021 (“Lease Agreement”) with Enterprise FM Trust, a Delaware statutory trust (“EFM”).

Staff is requesting the Board’s authorization to lease a 2023 Chevrolet Silverado and a 2024 Nissan Frontier (Public Works/Engineering vehicles) from EFM pursuant to the Lease Agreement.

The Public Works/Engineering fleet vehicles will be primarily designated for engineering staff for field inspections.

All fleet management of the leased vehicles is handled by EFM, including acquisition, outfitting, routine maintenance, and trade-in. The vehicles are acquired through Sourcewell, a cooperative public purchasing organization that holds competitively solicited cooperative contracts ready for use by government, education, and nonprofit organizations. Cooperative purchasing allows the Town to utilize competitive solicitations that meet or exceed local requirements and obtain the best pricing due to volume discounts.

The Resolution authorizes the Mayor, the Town Manager and the Town Clerk/Town Treasurer to execute the Schedule(s) (as that term is utilized in the Lease Agreement) and other documents as necessary to secure the acquisition of the Vehicles pursuant to and in accordance with the terms of the Lease Agreement. The Resolution also authorizes the Mayor, Town Manager and the Town Clerk/Town Treasurer to execute Schedule(s) and other documents as necessary to secure vehicles substantially similar to the Vehicles identified in this Resolution if the specific Vehicle(s) identified in Quote No. 7760917 or Quote No. 7777787 are no longer available.

The leasing program provides a predictable replacement schedule which more evenly distributes the expenses over time. There are no mileage penalties/fees/restrictions if the estimated lease mileage is exceeded. The equity in the leased vehicles at the end of the term may be applied toward future vehicles in the fleet management program (or the vehicles may be purchased if desired), further reducing ongoing operating costs.

FINANCIAL CONSIDERATIONS

The vehicles will be on a 48-month term. Monthly payments for each vehicle will not commence until each respective vehicle is delivered to the Town in 2024.

Estimated monthly/annual financial obligations for each vehicle are set forth in the table below:

DEPARTMENT	VEHICLE	MONTHLY \$	YEARLY \$
Public Works/Engineering	2023 Chevrolet Silverado 1500	\$1,010.79	\$12,129.48
Public Works/Engineering	2024 Nissan Frontier Crew Cab	\$915.72	\$10,988.64

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the February 12, 2024, consent agenda will approve the Resolution. If the Resolution is removed from the consent agenda for additional discussion or questions for Staff, a suggested motion is set forth below:

Suggested Motion:

“I move to approve Resolution No. 14-R-2024, a Resolution of the Town of Mead, Colorado, Approving the Acquisition (Lease) of two (2) fleet vehicles for 2024, utilizing the Master Equity Lease Agreement with Enterprise Fleet Management (EFM) dated January 14, 2021.”

ATTACHMENTS

Resolution No. 14-R-2024

EFM Quote Nos. 7760917 (dated 01.26.2024) and 7777787 (dated 02.02.2024)