



October 31, 2023

Affirmed Financial Services LLC  
Attn: Kimberly Shearer  
1700 Lincoln Street, Suite 2000  
Denver, CO 80203

Re: Affirmed Financial Services LLC **Letter of Credit Number: 2023-04** issued in favor of Town of Mead, Colorado  
Letter of Credit Amount: USD \$1,392,262.35 (One Million Three Hundred Ninety-Two Thousand Two Hundred Sixty-Two and 35/100 Dollars)

Dear Ms. Shearer,

Please consider this letter the Town of Mead's formal request to cancel the above-referenced letter of credit. The Town has issued Final Acceptance of the public improvements associated with the Sorrento Subdivision development, specifically the public improvements associated with Sorrento Subdivision Phases 1 through 5, and considers the project complete.

The original letter of credit document is included with this request.

Thank you in advance for your attention to this matter.

Sincerely,

A handwritten signature in black ink that reads "RE Brown".

Signed: 10/24/2023 @ 3:59:27 PM

Robyn Brown, P.E.  
Deputy Town Engineer  
Town of Mead  
[rbrown@townofmead.org](mailto:rbrown@townofmead.org)  
(970) 535-2644

cc: Mary Strutt, Director of Admin. Services / Town Treasurer (via email)  
Erika Rasmussen, Town Engineer (via email)  
Jeff Mark, President, The Lanndhuis Company (via email)