



Lorelei Nelson
Community Engagement Director
Town of Mead
441 3rd Street, Mead, CO 80542

October 25, 2023

Charge Ahead Colorado, Intent to Award Letter

Dear Lorelei,

Congratulations! This letter serves as formal notification from the Colorado Energy Office (CEO) of its intent to award **Town of Mead** for 2 19-49 kW charging ports, per the grant announcement released through Charge Ahead Colorado (CAC). The award amount is the lesser of \$12,500.00 or up to 80%* of eligible project costs for the EV charging installation(s).

Next Steps: Your Action Required Within 30 Days

The Purchase Order from the State will begin to be prepared after your completion of the [Charge Ahead Colorado Orientation Form linked here](#). This form, or an email explaining why it has not yet been completed, must be received by the Colorado Energy Office **within 30 days of receipt** of this Intent to Award Letter or CEO will rescind the award offer.

As an important reminder, awardees are instructed not to begin work, purchase materials, enter into subcontracts, or incur costs related to the project that they intend to submit for reimbursement until an executed Purchase Order is received from CEO.

CEO strongly encourages a competitive bid process. CEO also recommends exploring future-proofing to enable a more timely and cost-effective installation of additional EV charging stations at a later date and encourages checking with your electric utility for any EV charging incentives they may offer.

Thank you and congratulations again on your award offer through Charge Ahead Colorado!

On behalf of the Colorado Energy Office, we look forward to working with you to strengthen our state's EV charging network.

Please contact us directly with any questions regarding your award or next steps.

Sincerely,

Matt Mines
Senior Program Manager, Transportation Fuels and Technology
Colorado Energy Office
P 303.866.2128
E matt.mines@state.co.us

