

TO: Honorable Mayor and Trustees

FROM: Helen Migchelbrink, Town Manager

DATE: August 26, 2024

SUBJECT: Town Manager Report

- Building a Stronger Mead Community is a non-profit organization dedicated to promoting citizen-led initiatives within the Town of Mead. This year, their primary focus is advocating for additional support for the Mead Police Department. Residents can contribute to creating a safer, more resilient Mead community by volunteering their time. For more information, residents should contact: buildingastrongermeadcommunity@gmail.com
- The final Meet, Greet, and Eat with the Board of Trustees is slated for tomorrow, August 27th, at Mead Town Park from 6:00 to 7:30 p.m. This is a great opportunity for residents to chat with the Board of Trustees. Food will be provided by Campfire Hotdog Grill.
- The High Plains Blvd (WCR 9.5) project is moving forward. Construction of the new segment between WCR 32 and WCR 34 will include bike lanes and sidewalks. An informational meeting is scheduled for Wednesday August 28, 2024 at 5:00 p.m. at the Public Works building.
- Searching Mead Public Records just got easier. Staff has implemented a new archival site with weblink for the public to search Mead Board Packets, Ordinances, Resolutions and other documents. The link can be found on the updated public records page of the town's website: <https://www.townofmead.org/townclerk/page/public-records-information>
- Three Board of Trustee positions will be up for election on November 5, 2024. Trustee Debra Brodhead is term-limited and will not run. Trustees Cartwright and Parr have indicated that they will run again for their seats. Nomination petitions are available at the Town Hall and must be turned in by 4:30 p.m. on August 26, 2024. Potential candidates must be a resident and registered elector in the Town of Mead and nominated by petition. Contact the Town Clerk's office for more information.
- The new school year is upon us. Children are walking and bicycling to school and there is more traffic around the school zone. Please drive carefully and follow speed limits and crossing guard instructions.
- Mead Recreation is sponsoring a trip to Bally's Black Hawk Casino on September 20th. Registration includes transportation, \$10 of free play, and \$15 food credit. Participants must be 21 or over, and the cost is \$20 per person.
- Coffee with the Mayor is scheduled for the first Saturday of each month. Mayor Whitlow will host on Saturday, September 7th from 8:00 – 10:00 a.m. at Town Hall. This will be an open discussion, please bring your questions or concerns.
- Gopher Gulch RV Park has opened for business with 143 RV and tent pads available with water, electric and sewer available.
- EV (Electric Vehicle) Chargers are now available at Town Hall. Users are charged \$0.25 per kWh and have a four-hour limit. Signage has been installed to limit the spaces to electric vehicles.
- Construction of the Mead Community Center and adjacent parking lot is underway. The foundation of the building is being installed. Expected completion is in 2025.
- Explore the daily operations of Mead Police officers and staff. Whether responding to service calls, engaging with students, or interacting with residents at community events, the Mead Police Department is committed to improving the quality of life for residents, businesses, and visitors. View the Mead Police Safety and Education Outreach Videos here: <https://bit.ly/MPDvideos>.
- The fall Mead Police Citizens' Academy will be held every Wednesday from September 11th to October 16th, from 6:30 p.m. to 9:00 p.m. Applications are now being accepted. Last year's Academy was very well received. This is an opportunity for citizens to learn about and interact with the Mead Police

Department. More information about the Academy can be found on the town's website:

<https://www.townofmead.org/police/page/citizens-police-academy>

- Municipal Court was held on August 15th at 5:00 p.m. with 37 cases on the docket. A trial is currently scheduled for September 9th and the next arraignment date is September 19th.
- Current road closures due to construction can be found on the town's website:
<https://www.townofmead.org/engineering/page/street-maintenanceroad-closures>.
- Key projects update:
 - 3rd and Welker Intersection – The project was released to bidders on Friday, August 16. Bids are due September 20th. Little Thompson Water District will be installing a new vault at 201 Welker this week in advance of the project. The old vault is in conflict with the new intersection and needed to be relocated.
 - Community Center – The concrete foundations are underway for the building. Staff is coordinating with adjacent property owners regarding encroachments into the right-of-way, primarily fencing and landscaping.
 - SH66 Pedestrian Crossing – Staff continues to work with utilities and ditch companies for final CDOT clearances.
- YTD totals for new single family home permits:
 - 2024 YTD: 63 SF Permits, 64 Certificates of Occupancy
- Boards and Commissions
 - The Planning Commission meeting for August has been cancelled due to a lack of items for review.
- Human Resources
 - The Town is advertising open positions here:
<https://www.governmentjobs.com/careers/townofmead>
 - Open full-time positions include Police Officer, Deputy Town Engineer and Maintenance Worker I/II/III.

Community Development

- Staff is working on revisions to the Renewable Energy Regulations per comments from the trustees and will present the revised regulations at the September 30th Board of Trustees meeting.
- Staff is working to finalize the IGA for the Library and Fire Districts proposed construction at the Municipal Facilities site at Liberty Ranch. This is tentatively scheduled to be presented to the Board on September 30th.
- Staff is working to finalize the PSA (Professional Service Agreement) with a planning consultant to assist with the Land Use Code Update. This is tentatively scheduled to be presented to the Board on September 30th.
- Staff met with DR Horton and the owners of Mead Village last week. They are working on a revised phasing plan to address restrictions to construction schedules due to an eagle's nest, which is located close to the property.
- Century Homes is preparing to submit an application for the Red Barn Community Center Site Plan.

Public Works and Engineering

- Asphalt patching continues in the Margil neighborhood. The streets in Feather Ridge were cement treated to stabilize the subgrade and paving is underway. Milling and paving started on Willow Drive this week.
- The first Certificate of Occupancy was issued for a home in the Range View neighborhood.
- High Plains Boulevard – staff attended a field diagnostic with the developer and Great Western Railway for the future rail crossing at High Plains Boulevard near the Home Depot property.

- A light is being installed at the parking area at Mead Ponds, and the caisson has been poured for the light foundation.
- Staff continues to grade CR 7 north of CR 38 at least three times per week. Dust control treatment is underway on all gravel roadways in Town limits.

Community Engagement

- Mead Community Day is September 14th, from 4:00 to 9:30 p.m. Enjoy a day of games and activities, live music, vendor booths, food trucks, a beverage garden, and a spectacular fireworks display! All of the festivities happen at Mead Town Park, 441 Third Street. Eric Golden, a Denver native known for classic country tunes, will open the concert. The Long Run, Colorado's Tribute to The Eagles, will headline the show.
- Registration for Community Day vendors closed on August 23rd. We have 45 vendors, who will offer a variety of sales, non-profit, and educational booths.
- The Safe Routes to School Bike Rodeo was hosted on August 17th. There were 15 participants, the event was part of the requirement for the Safe Routes to School grant.
- Community Engagement is hosting a Name-The-Snowplow contest for Mead Elementary students. Submissions will be accepted from September 2nd through October 21st. The winning snowplow names will be revealed on October 25th, and those students will be invited to the November 12th Board Meeting to receive their personalized sign with the winning names. Additionally, they will be able to ride in their named snowplow during the annual parade of lights.

Police Department

- Recruiting continues for officer and crossing guard positions.
 - Three officer candidates were interviewed last Thursday.
 - An applicant for crossing guard is being vetted.
- School started on August 13th and the crossing guards and SROs are in full swing.
- All officers completed driver's training as of last week.
- There are currently nine applicants for the citizen's academy, which starts in September. We can still accept a few more.
- Officer Lima's resigned to move out of state. His last day was last Thursday, which puts us at 13.5 sworn FTEs out of 16.