

**TOWN OF MEAD, COLORADO  
RESOLUTION NO. 34-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING CHANGE  
ORDER 2 TO THE AGREEMENT FOR PROFESSIONAL SERVICES BY AND  
BETWEEN THE TOWN OF MEAD AND ESSENZA ARCHITECTURE, LLC  
CONCERNING THE ARCHITECTURAL AND ENGINEERING DESIGN OF THE  
TOWN OF MEAD COMMUNITY CENTER**

**WHEREAS**, the Town of Mead (“Town”) is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and

**WHEREAS**, the Board of Trustees previously approved that certain Agreement for Professional Services dated October 10, 2022 (“Agreement”) between Essenza Architecture, LLC (“Contractor”) and the Town for architectural and engineering design services related to the Town of Mead Community Center (Bean Plant) Project (“Project”); and

**WHEREAS**, the Agreement establishes a Not-to-Exceed Amount of three hundred forty-two thousand four hundred thirty-six dollars (\$342,436.00) for compensation to be paid to Contractor for the Scope of Services provided under the Agreement; and

**WHEREAS**, the Town and Contractor previously entered into the Change Order 1 for additional services, which increased the Not-to-Exceed Amount referenced in the Agreement to four hundred nine thousand eight hundred fifty-six dollars (\$409,856.00); and

**WHEREAS**, the Town has requested that Contractor provide additional services related to the Project that were not included in the original Agreement’s Scope of Services (“Additional Services”); and

**WHEREAS**, the cost of the Additional Services will total fifty-four thousand three hundred thirty-five dollars (\$54,335.00); and

**WHEREAS**, in accordance with the terms of the Agreement, Change Order 2, attached hereto as **Exhibit 1** (“Change Order 2”), has been prepared for the Additional Services which increases the Not-to-Exceed Amount referenced in the Agreement to four hundred sixty-four thousand one hundred ninety-one dollars (\$464,191.00); and

**WHEREAS**, the Board of Trustees desires to approve Change Order 2 and further desires to delegate authority to the Town Manager to execute Change Order 2 on behalf of the Town when in final form.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

**Section 1.** The foregoing recitals are incorporated herein by reference as findings and determinations of the Board of Trustees.

**Section 2.** The Board of Trustees hereby: (a) approves Change Order 2 in substantially the same form as attached to this Resolution; (b) authorizes the Town Attorney in cooperation with the Town Manager and Town Engineer to make any non-material changes as may be necessary to Change Order 2 that do not increase the Town’s obligations; and (c) authorizes the Town Manager to execute Change Order

2 on behalf of the Town when in final form.

**Section 3. Effective Date.** This resolution shall become effective immediately upon adoption.

**Section 4. Certification.** The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

**INTRODUCED, READ, PASSED, AND ADOPTED THIS 8<sup>TH</sup> DAY OF APRIL, 2024.**

**ATTEST:**

**TOWN OF MEAD:**

By: \_\_\_\_\_  
Mary E. Strutt, MMC, Town Clerk

By: \_\_\_\_\_  
Colleen G. Whitlow, Mayor

**EXHIBIT 1**  
**CHANGE ORDER 2**

*[See Attached]*