

Change Order



PROJECT NAME: Community Center Project Architectural/Engineering Design Services
PROJECT NUMBER: 2206
CHANGE ORDER #: 2
CONTRACTOR: Essenza Architecture, LLC
 685 S. Arthur Ave., Unit 12B
 Louisville, CO 80027
 (303) 952-5080
CONTRACT DATE: October 10, 2022

REASON FOR AND DESCRIPTION OF CHANGE

Essenza Architecture, LLC requests additional scope for items not included in original contract. For additional detailed information, please see attached *Additional Services Proposal (ASP)*

Item #1	Addition of scope to provide Engineering and Survey assistance for railroad property purchase and coordination with the Replat and legal exhibits.	\$16,940.00
Item #2	Addition of scope to provide south property easements new documentation. This includes civil, arch, and land meeting reviews and drafting revisions.	\$765.00
Item #3	Addition of Scope to move Pre-Engineered Metal Building Coordination Scope from deferred design during construction to scope during design.	\$3,880.00
Item #4	Additional owner/consultant's meetings due to addition of scope.	\$17,720.00
Item #5	New scope. Added AV scope to the project	\$11,550.00
Item #6	Added 10% Professional Services markups on consultant fees	\$3,480.00
TOTAL		\$54,335.00

CHANGES TO CONTRACT

Change In Contract Price:			
	Total Contract	Change Amount	% of Original Contract
<i>Original Contract</i>	\$342,436.00		
<i>Change Order #1</i>	\$67,420.00		19.6%
<i>Change Order #2</i>	\$54,335.00		15.9%
ADJUSTED CONTRACT COST	\$464,191.00		135.5%

Change In Contract Times:		
	Contract Times (days or date)	Change Amount (days or date)
<i>Original Contract</i>	(Substantial Completion) (Ready for Final Payment)	
<i>Change Order #1</i>		(Substantial Completion) (Ready for Final Payment)
REVISED CONTRACT TIMES	(Substantial Completion) (Ready for Final Payment)	

ACCEPTANCE

ACCEPTED BY: Christa Plaza DATE: 3/27/2024
DocuSigned by: 1B99B51040A34A2... Contractor's Representative

REVIEWED BY: [Signature] DATE: 3/27/2024
DocuSigned by: 1BA7FC32B27B4D5... Construction Manager

APPROVED BY: Erika Rasmussen DATE: 3/28/2024
DocuSigned by: 33B020E1E5C04EF... Town Representative

APPROVED BY: _____ DATE: _____
 Town Manager

APPROVED BY: _____ DATE: _____
 Other

Additional Services Proposal (ASP) Please return to Essenza Architecture

Project #: 2206
Project: Mead Community Center
 Town of Mead
 401 3rd St.
 Mead, CO 80542

ASP-#: ASP 2
ASP Date: January 30, 2024

To: Erika Rasmussen

In reference to the original agreement between the Owner and Architect dated: **October 10, 2022**

Owner: Town of Mead
 441 3rd St.
 Mead, CO 80542

Architect: Essenza Architecture
 685 S. Arthur Ave., Unit 12B
 Louisville, CO 80027
 (303) 952-5080, Tel
 christa@essenza-arch.com

DESCRIPTION:

This additional service proposal is for: Additional Scope for replat work on railroad property and extended project management services for time on railroad and heath steel delays.

Railroad lease and purchase scope:

1. Flatirons Surveying - Replat fees for railroad property title and legal description for Railroad lease.
2. Flatirons Surveying – Title and legal description leased RR property purchase Planning and permit documents.
3. Flatirons surveying – Additional staking on west side of alley.
4. Architecture time for railroad property acquisition
5. South property added easement linework and coordination with civil and survey teams.
6. Civil Engineering updates - Engineering
7. Civil Engineering updates - Drafting
8. Professional Service Coordination/Team management/Admin

Subtotal Railroad property lease and acquisition:

Lump Sum = \$750

 Lump Sum = \$750
 Lump Sum = \$1,800
 14 hrs @ \$160 = \$2,240

 58 hrs @ 120 = \$6,960
 24 hrs @ 75 = \$1,800
 12 hrs @ 220 = \$2,640
= \$16,940

South property easements new documentation:

- A. Civil meeting review and drafting revisions
- B. Arch meeting review and drafting revisions
- C. Landscape meeting review and drafting revisions

Subtotal South property Easement:

3 hrs @ \$75 = \$225
 2 hrs @ \$135 = \$270
 2 hrs @ \$135 = \$270
= \$765

Delays due to Heath Steel:

- a. Originally scheduled to have documents to us by 8/1
- b. Drawings scheduled for delivery in August. Changed from our original completion date of August 2023 to Jan 2024.
- c. Continued time for late comments and updates to drawings with Heath Steel comments and plans after we have issued our sets with all consultants.
- d. Updates to drawing and reissuing all subconsultants sheets. Arch – Principal and Project Designer
- e. Structural updates due to Health Steel new drawings after document phase was complete.
2. Additional owner/consultants meetings due to the extension.
 - a. Approximately 20 design meetings included in our fee.
 - b. Currently at approx. 32-34 meetings.
 - c. Arch time - Principal

6 hrs @ \$220 = \$1,320
 8 hrs @ 160 = \$1,280
 8 hrs. @ \$160 = \$1,280
= \$3,880

24 hrs @ \$220 = \$5,280

d. Arch time – Junior Project Designer	24 hrs @ \$125 = \$3,000
e. Landscape Architect	16 hrs @ \$120 = \$1,920
f. Structural	16 hrs @ \$155 = \$2,480
g. Mech/Plumbing Engineers	16 hrs @ \$140 = \$2,240
h. Electrical Engineers – Project Engineer	16 hrs @ \$175 = \$2,800
	= \$17,720

3. Budget increase from original budget goal of \$4.3m to \$6.9m based on town goals. (roadwork included in ASP 1)
4. New Scope - Added AV scope to the project. (Approved)
5. 10% Professional services markups on consultant fees.

Lump sum = **\$11,550**
= **\$3,480**

Total ASP 2: **\$54,335**

Support Documents: (List documents that support description)

1. Hourly rates in Essenza Arch contract.
2. AEDG - AV agreement letter.

CONSULTANTS REQUIRED: *

Civil Land. Struct. Mech./Plumb Elec. Aquatics Food Svc. Acoustic Other (Low Voltage)

***Fee above includes checked consultant fees**

Fee And Time Summary:

All A/E services required to complete this **ASP** shall be Additional Services in accordance Section XI – Miscellaneous, Section F. Modifications (pg. 11 of 32) of the Owner/Architect Agreement, and are summarized as follows:

Additional Services Fee:	\$ <u>54,335</u>	<input checked="" type="checkbox"/> Fixed	<input type="checkbox"/> Maximum	<input type="checkbox"/> Hourly Estimated
Additional Services Time:	Project Duration	<input type="checkbox"/> Fixed	<input checked="" type="checkbox"/> Estimated	
Start Date:	<u>8/1/23</u>	<input type="checkbox"/> Fixed	<input checked="" type="checkbox"/> Estimated	
Completion Date:	<u>2/20/24</u>	<input type="checkbox"/> Fixed	<input checked="" type="checkbox"/> Estimated	



ARCHITECT

1/30 24
Date: _____

Print Name: Christa Plaza

Authorized By:

By signing below, I authorize the Additional Services as described herein and affirm that I am authorized to enter into this agreement.

OWNER

Date: _____

Print Name: _____



December 20, 2023

Christa Plaza
Essenza Architecture
685 S. Arthur Ave., Unit 12B
Louisville, CO 80027
303.952.5080
christa@essenza-arch.com

RE: **Mead Community Center, ASP-02: AV Design Services**
401 3rd St.
Mead, CO

Dear Christa:

In response to the Owner’s request, we submit this Add-Service Proposal Agreement for your review. Our services included in this Agreement are defined as indicated below.

DESCRIPTION OF WORK

Additional Services Proposal:

1. AV Design Services for the Mead Community Center. Such AV systems are anticipated to include the following:
 - a. Background music and public address system serving multiple zones, including the gym, flex room, public circulation, and the outdoor splash pad.
 - b. A low voltage control system.
 - c. Sound reinforcement system with Bluetooth connectivity, assisted listening system, and a microphone system in the gymnasium.
 - d. Video display systems, videoconferencing system, and assisted listening system in the Flex Room.

This design scope & fee are in addition to, and do not nullify, any previously negotiated fee agreements.

SCHEDULE

The added work will be anticipated to complete permit/construction drawings by January 12th, 2024. Construction administration work shall follow the regular project schedule.

FEES

Fixed fee for AV Construction Drawings:	\$11,550.00
Fixed fee for AV Construction Administration:	\$ 2,600.00
Total fee for additional services:	\$14,150.00

CA fee - move to ASP 3 with CA fee



Thank you for the opportunity to provide you with this agreement for the project and we look forward to working with you and your firm.

Sincerely,

AE Design

Mio Stanley
Project Manager

Jeff Mullikin, P.E.
Principal

By signing below, Essenza Architecture agrees to the scope of work and fee as noted above.

Signature

1/3/23

Date