



Agenda Item Summary

MEETING DATE: November 27, 2023

SUBJECT: **Resolution No. 72-R-2023** – A Resolution of the Town of Mead, Colorado, Delegating Authority to the Town Manager to Execute or Accept License Agreements from Property Owners in the Vicinity of I-25 and CR 38 to Facilitate Survey and Other Investigatory Work by the Town

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

The Town of Mead is in the process of evaluating the need for a future interchange at the intersection of I-25 and CR 38 (the “1601 Project” or “Project”).

Resolution No. 72-R-2023 (“Resolution”) delegates authority to the Town Manager (or her designee) to: (1) coordinate with Western States Land Services, LLC (“Western States”) regarding the acquisition of a “License to Enter Private Property” [or similar right to enter private property] (the “License Agreements”) from property owners in the vicinity of the Project; and (2) accept or execute (as necessary) the License Agreements on behalf of the Town.

The License Agreements are required in order to authorize the Town (or the Town’s consultants) from entering private property to conduct certain surveying and investigatory work related to the 1601 Project, including but not limited to:

- Access for survey crews to survey existing property features including, but not limited to, buildings, vegetation, property corners, structures and fence lines;
- Access for consultants/contractors to observe environmental and geotechnical features;
- Access for independent appraisers to photograph and assess property values;
- Access for Town personnel or consultants/contractors performing work on behalf of the Town as it relates to the Project; and,
- Access for various utility companies or their representatives to perform utility location services on behalf of the Town

(collectively, the “Project Work”); and

A list of the property owners in the vicinity of the Project is attached to this Resolution as **Exhibit A** and is incorporated therein by reference.

The delegation of authority to the Town Manager (or her designee, as applicable), as authorized by the Resolution, is consistent with *Mead Municipal Code* Section 2-3-120(e)(16) which authorizes the Town Manager to “perform such other duties as may be required of, or assigned by the Board of Trustees, consistent with federal and state laws and Town ordinances.”

If the Resolution is approved, Town Staff, in coordination with Western States, will continue to finalize the acquisition of the License Agreements as necessary to support the Project Work.

FINANCIAL CONSIDERATIONS

N/A.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends approval of the Resolution. A motion to approve the November 27, 2023 consent agenda will approve the Resolution. If the Board decides to remove this item from the consent agenda for questions or additional discussion, staff recommends the following motion:

Suggested Motion:

“I move to approve Resolution No. 72-R-2023, A Resolution of the Town of Mead, Colorado Delegating Authority to the Town Manager to Execute or Accept License Agreements from Property Owners in the Vicinity of I-25 and CR 38 to Facilitate Survey and Other Investigatory Work by the Town.”

ATTACHMENTS

Resolution No. 72-R-2023
Exhibit A to Resolution