



Agenda Item Summary

MEETING DATE: February 26, 2024

SUBJECT: **Resolution No. 23-R-2024** – A Resolution of the Town of Mead, Colorado, Accepting a Donation from the Longmont Community Foundation for the Acquisition and Installation of Panels for the Northern Colorado Gold Star Memorial in Founder’s Park

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

THROUGH: Lindsay Sloan, Assistant Town Attorney

SUMMARY

The Town of Mead (“Town”) is planning to install the Northern Colorado Gold Star Memorial (“Memorial”) in Founder’s Park to honor the lives lost while serving active duty in the United States Armed Forces. The Memorial is one component of a larger renovation project in Founder’s Park that has already been approved in the Town’s 2024 budget. The Memorial will serve to educate Town residents about the importance of the Gold Star designation and to foster community among residents.

The Longmont Community Foundation, a Colorado nonprofit corporation (“LCF”) wishes to make an initial donation of Fifty-Four Thousand Dollars (\$54,000.00) (“Donation”) to the Town to defray the costs associated with the acquisition and installation of the granite panels required for the Memorial. The Donation will also be used to acquire and install a related marker that serves to educate visitors about the Memorial’s design features and meaning (“Explanation Marker”).

Resolution No. 23-R-2024 (the “Resolution”): (1) accepts the initial Donation of \$54,000 from LCF to defray the costs associated with the acquisition and installation of the of the granite panels required for the Memorial and the Explanation Marker; (2) authorizes the Town Manager, or designee, to prepare an initial invoice for the Donation funds and to coordinate with LCF on the submittal of the invoice to LCF and remittance of the Donation to the Town; (3) authorizes the Town Manager, or designee, to prepare one or more subsequent invoices for additional Donation funds and to coordinate with LCF on the submittal of the subsequent invoice(s) to LCF and remittance of additional Donation funds to the Town, contingent on such funds being available; and (4) authorizes the Town Manager, or designee, to issue a purchase order (or similar purchase authorization) to the Woody Williams Foundation or Bailey Granite and Monuments (Flatwood, KY), to secure the fabrication of the Memorial (inclusive of the Explanation Marker), and arrange for delivery to and installation of the same at Founder’s Park at the appropriate time.

The Resolution also ensures that the Donation funds (inclusive of the initial Donation of \$54,000 together with additional funds that may become available) will be used for no other purpose.

At the present time, Town Staff anticipates that the purchase order (or similar purchase authorization) for the Memorial fabrication, delivery and installation will be finalized at a later date because the Town needs to ensure that a concrete pad has been poured at Founder’s Park and that other site preparation has been satisfactorily completed prior to the granite panels comprising the Memorial arrive for installation.

FINANCIAL CONSIDERATIONS

To the extent that total costs associated with the Memorial exceed the Donation amount, including all site preparation required, the Town will fund the balance of the project with funds already appropriated for that purpose in the approved 2024 budget.

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the February 26, 2024, consent agenda will approve the Resolution (accepting the Donation). If this item is pulled off the consent agenda for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

“I move to approve Resolution No. 23-R-2024, A Resolution of the Town of Mead, Colorado, Accepting a Donation from the Longmont Community Foundation for the Acquisition and Installation of Panels for the Northern Colorado Gold Star Memorial in Founder’s Park.”

ATTACHMENTS

Resolution No. 23-R-2024