PLANNING COMMISSION

441 3rd Street, Mead
Wednesday, January 15, 2025

MINUTES

6:00 p.m.
REGULAR MEETING

Chairman Ryan Sword called the special meeting of the Planning Commission to order at 6:00 p.m.

1. Call to order – Roll Call

PRESENT
Chairman Ryan Sword
Chair Pro Tem Karen Peterson
Commissioner Gerald Abshier
Commissioner Charles Gehringer
Commissioner William Jorgensen
Commissioner Alternate Chad Rademacher (1)
Commissioner Alternate Timothy Corliss (2)

Also Present: Community Development Director Jason Bradford; Town Planner Collin Mieras and Town Attorney Silvia Buchenic via remote access; Secretary Ana Bohl; Administrative Clerk Karla Motley; From Community Planning Strategies (CPS): TJ Dlubac and Max Garcia.

2. Pledge of Allegiance to the Flag

All present pledged alliance to the flag.

3. Election of Officers

Ms. Buchenic provided a brief presentation for the nomination process

a. Annual Appointment of Planning Commission Chair

Motion was made by Chair Sword, seconded by Commissioner Gehringer, to appoint Karen Peterson as Planning Commission Chair. Motion carried 5-0, on a roll call vote.

b. Annual Appointment of Planning Commission Chair Pro Tem

Motion was made by Chair Sword, seconded by Commissioner Gehringer, to appoint Ryan Sword as Chair Pro Tem. Motion carried 5-0, on a roll call vote.

After nominations, commissioners took over immediately of new assigned positions

4. Review and Approve Agenda`

Motion was made by Commissioner Gehringer, seconded by Commissioner Abshier, to approve the agenda as written. Motion carried 5-0, on a roll call vote.

5. Public Comment: *3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.*

There were no public comments.

6. Approval of Minutes

a. Approval of December 18, 2024, Meeting Minutes

Motion was made by Commissioner Abshier, seconded by Commissioner Gehringer, to approve the minutes of the December 18th, 2024, Planning Commission meeting, as written. Motion carried 5-0, on a roll call vote.

7. Action Items

a. **Resolution No. 01-PC-2025 -** A Resolution of the Planning Commission of the Town of Mead, Colorado Amending Article IV, Section 5 of the Planning Commission Procedures and Rules of Order, Clarifying Quorum Requirements

Ms. Buchenic presented Resolution No. 01-PC-2025, explaining that the proposed changes to the Procedures and Rules of Order was introduced at the prior meeting of the Commission and may now be formally approved.

Motion was made by Commissioner Sword, seconded by Commissioner Gehringer, to adopt Resolution 01-PC-2025 - A Resolution of the Planning Commission of the Town of Mead, Colorado Amending Article IV, Section 5 of the Planning Commission Procedures and Rules of Order, Clarifying Quorum Requirements.

Motion carried 5-0, on a roll call vote.

8. Staff Updates

a. Clarification on Voting of Alternates

Ms. Buchenic provided clarification on voting of alternates and that the alternates to vote in case of just one regular commissioner absence will now be determined at the top of each agenda, with the (1) and (2) designation alternating each meeting.

Mr. Bradford introduced the new Town Planner 1, Mr. Alex Ailey, and he provided a brief presentation of his background.

b. Land Use Code Update Introduction

Mr. Bradford introduced the consultant team for the Land Use Code update. The consultant team provided a presentation that included strategies, outreach, timeline, workflow, and website.

The consultant team responded to commissioners' questions and suggestions.

9. Adjournment

Motion was made by Commissioner Sword, seconded by Commissioner Gehringer, to adjourn the meeting. Motion carried 5-0, on a roll call vote

The regular meeting of the Planning Commission for January 15, 2025, was adjourned at 7:51 p.m

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Karen Peterson, Chair

ATTEST:

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Ana Bohl, Secretary