



MEAD ELEVATION 25 GENERAL IMPROVEMENT DISTRICT

441 3rd Street, Mead
Monday, December 11, 2023

MINUTES

5:30 PM

SPECIAL MEETING

In accordance with the Town's Remote Participation and Remote Meeting Policy adopted by the Board of Trustees on March 13, 2023 by Resolution No. 21-R-2023, remote participation was enabled for the meeting.

1. Call to Order - Roll Call

Chair Colleen Whitlow called the Special Meeting of the Mead Elevation 25 General Improvement District to order at 5:32 p.m.

Present

Chair Colleen Whitlow
Commissioner Chris Cartwright
Commissioner David Adams
Commissioner Trisha Harris
Commissioner Chris Parr
Commissioner Herman Schranz

Absent

Commissioner Debra Brodhead

Also present: Town Manager Helen Migchelbrink; Town Attorney Marcus McAskin; Administrative Services Director Mary Strutt; Police Chief Brent Newbanks; Community Development Director Jason Bradford; Public Information Officer / Community Engagement Director Lorelei Nelson; Town Engineer / Public Works Director Erika Rasmussen.

Attending via remote access: members of the public.

2. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the Flag.

3. Review and Approve Agenda

Motion was made by Commissioner Parr, seconded by Commissioner Adams, to approve the agenda. Motion carried 6-0, on a roll call vote.

4. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

There was no public comment at this time.

5. Consent Agenda: Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

- a. Approval of Minutes Special Meeting October 9, 2023

Motion was made by Commissioner Schranz, seconded by Commissioner Cartwright, to approve the Consent Agenda. Motion carried 6-0, on a roll call vote.

6. Public Hearing: 2024 Proposed Budget

Chair Whitlow opened the Public Hearing for the 2024 Proposed Budget at 5:35 p.m.

Administrative Services Director Mary Strutt and Lorraine Trotter, Professional Management Solutions, presented the 2024 proposed budget.

There was no public comment.

The Commissioners had no further questions.

- a. **Resolution No. 03-GID-R-2023** – A Resolution of the Town of Mead Elevation 25 General Improvement District (GID) Board of Directors Summarizing Expenditures and Revenues, Adopting a Budget, Setting the Mill Levy, and Appropriating Funds for the GID for the Calendar Year Beginning on the First Day of January 2024 and Ending on the Last Day of December 2024

Motion was made by Commissioner Schranz, seconded by Commissioner Adams, to adopt Resolution No. 03-GID-R-2023 – A Resolution of the Town of Mead Elevation 25 General Improvement District (GID) Board of Directors Summarizing Expenditures and Revenues, Adopting a Budget, Setting the Mill Levy, and Appropriating Funds for the GID for the Calendar Year Beginning on the First Day of January 2024 and Ending on the Last Day of December 2024. Motion carried 6-0, on a roll call vote.

Chairman Whitlow closed the public hearing at 5:38 p.m.

7. Adjournment

Motion was made by Commissioner Schranz, seconded by Commissioner Cartwright, to adjourn the meeting. Motion carried 6-0, on a roll call vote.

The Special Meeting of the Town of Mead Elevation 24 General Improvement District adjourned at approximately 5:39 p.m. on Monday, December 11, 2023.

Colleen G. Whitlow, Mayor, Ex Officio Chair

ATTEST:

Mary E. Strutt, MMC, Town Clerk