



Agenda Item Summary

MEETING DATE: June 10, 2024

SUBJECT: **Resolution No. 50-R-2024** – A Resolution of the Town of Mead, Colorado, approving a Task Order for Wilson & Company, Inc., Engineers & Architects to Complete Topographic Survey, Design, and Construction Bid Services for the Weld County Road (WCR) 7 Improvement Project.

PRESENTED BY: Manny Windhorst, Pavement Management Manager

SUMMARY

The Towns of Mead and Berthoud desire to fund a roadway design effort to pave two miles of Weld County Road (WCR) 7 from WCR 38 to Ball Aerospace Drive. An intergovernmental agreement (“IGA”) with Berthoud to split the design costs equally between the two agencies is presented under a separate item on the June 10, 2024, agenda. This item requests approval to issue a Task Order No. 2024-005 (“Task Order”) with Wilson & Company, Inc., Engineers & Architects (“Contractor”), utilizing an existing on-call engineering services contract, to provide a topographic survey, final design, and construction bid services for WCR 7 for a not-to-exceed amount of \$474,390.00.

WCR 7 is a gravel road that is frequently used as an alternative route to I-25 when congestion or accidents occur on the interstate. CDOT’s I-25 construction of Segment 5 in Mead is underway and will include the replacement of three interchanges that serve these two communities over the next 4-5 years. This gravel road is not designed for heavy trucks or highway volume traffic, and often requires daily grading to maintain a passable condition. This is a tremendous burden on small-town operations staff that will only be exponentially magnified during the I-25 construction activities as residents and commuters attempt to find ways around the construction zone.

While construction funding has not yet been identified for this paving project, having a complete design in hand makes this project ready when funding becomes available and makes the Town’s grant application compete better against other agencies. In April 2024, Town Staff applied for Community Project Funding (CPF) to fund the construction through Congresswoman Caraveo’s office.

The project will be managed by Mead staff, and half of the \$474,390 design cost will be invoiced to Berthoud per the IGA.

Resolution No. 50-R-2024: (a) approves the Task Order; (b) authorizes the Town Manager, in consultation with the Town Attorney, to make any non-material or non-substantive changes to the Task Order as may be necessary that do not increase the Town’s obligations; and (c) authorizes the Town Manager to execute the Task Order when in final form.

FINANCIAL CONSIDERATIONS

As stated above, the Task Order is for a not-to-exceed amount of \$474,390. Costs will be split equally between the Town of Mead and the Town of Berthoud per an IGA for this project. The anticipated Town

participation will be \$237,195.00. The IGA is presented in a separate item on the June 10, 2024 agenda. The approved 2024 budget identified the following funding sources:

\$100,000	04-44-5405	Street Improvement Fund – Engineering Fees
\$600,000	14-40-5720	Transportation Fund – Contingency
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\$700,000		Available Funds

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the consent agenda for June 10, 2024, will approve this item. If the resolution is removed from the consent agenda, the suggested motion is:

Suggested Motion:

“I move to adopt Resolution No. 50-R-2024 - A Resolution of the Town of Mead, Colorado, approving a Task Order for Wilson & Company, Inc., Engineers & Architects to Complete Topographic Survey, Design, and Construction Bid Services for the Weld County Road (WCR) 7 Improvement Project.for an amount not to exceed \$474,390.00.”

ATTACHMENTS

Resolution No. 50-R-2024
Task Order (Exhibit 1 to Resolution)