



Agenda Item Summary

MEETING DATE: June 10, 2024

SUBJECT: **Resolution No. 49-R-2024** – A Resolution of the Town of Mead, Colorado, Approving an Intergovernmental Agreement Between the Town of Mead and the Town of Berthoud Regarding Cost Sharing for Design Costs of Paving Weld County Road (WCR) 7

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

The Towns of Mead and Berthoud desire to cooperate in the funding for a topographic survey and roadway design of 2 miles of Weld County Road (WCR) 7 from WCR 38 in Mead to Ball Aerospace Drive in Berthoud. This item requests approval of an intergovernmental agreement (“IGA”) with Berthoud to complete the work and share the expenses equally.

The Town of Mead will utilize previously secured on-call engineering consultants (Wilson & Company, Inc., Engineers & Architects and CTL/Thompson, Inc.) under separate task orders for this project and will manage the design efforts. The Town of Mead will invoice Berthoud for half of the costs incurred. Deliverables include final quantities, cost estimate, design plans, and bid documents suitable for grant applications and future procurement. In April 2024, Staff applied for Community Project Funding (CPF) for the WCR 7 construction project through Congresswoman Caraveo’s office.

Under the IGA, the Towns also agree to negotiate an amendment or enter into a new/separate intergovernmental agreement regarding cost sharing for construction costs once the design work has been completed.

Resolution No. 49-R-2024: (a) approves the IGA; (b) authorizes the Town Manager, in consultation with the Town Attorney, to make any non-material or non-substantive changes to the IGA as may be necessary that do not increase the Town’s obligations; and (c) authorizes the Town Manager to execute the IGA when in final form.

FINANCIAL CONSIDERATIONS

The estimated design project cost is \$500,000, half of which will be billed to Berthoud.

The Town has identified an available \$100,000 in Engineering Fees in the approved 2024 budget - *Street Improvement Fund*. Additional funds are available in contingency in the *Transportation Fund*.

\$100,000	04-44-5405	Street Improvement Fund – Engineering Fees
\$400,000	14-40-5720	Transportation Fund – Contingency
\$500,000		Mead and Berthoud to split equally

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the June 10, 2024, consent agenda will approve the Resolution. If this item is pulled off the consent agenda for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 49-R-2024 - A Resolution of the Town of Mead, Colorado, Approving an Intergovernmental Agreement Between the Town of Mead and the Town of Berthoud Regarding Cost Sharing for Design Costs for Paving Weld County Road (WCR) 7.”

ATTACHMENTS

Resolution No. 49-R-2024
Berthoud IGA