



MEAD URBAN RENEWAL AUTHORITY

441 3rd Street, Mead
Monday, December 11, 2023

MINUTES

5:15 PM

SPECIAL MEETING

In accordance with the Authority's Remote Participation and Remote Meeting Policy adopted on June 12, 2023 by Resolution No. 01-URA-2023, remote participation was enabled for the meeting.

1. Call to Order - Roll Call

Chair Colleen Whitlow called to order the Special Meeting of the Mead Urban Renewal Authority at 5:15 p.m.

Present

Chair Colleen Whitlow
Commissioner David Adams
Commissioner Chris Cartwright
Commissioner Trisha Harris
Commissioner Chris Parr
Commissioner Herman Schranz
Representative Commissioner Sarah Hurianek
Representative Commissioner Scott James (via remote access)
Representative Commissioner Laura McConnell

Absent

Commissioner Debra Brodhead

Also present: Executive Director Helen Migchelbrink, Clerk Mary Strutt, and Contract Authority Deputy Attorney Audrey Johnson (via remote access).

2. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

3. Review and Approve Agenda

Motion was made by Commissioner Adams, seconded by Commissioner Schranz, to approve the agenda. Motion carried 9-0, on a roll call vote.

4. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

There was no public comment at this time.

5. Consent Agenda: Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

- a. Approval of Minutes Special Meeting October 9, 2023
- b. October 2023 Financials
- c. Check Register October 10, 2023 - December 11, 2023

Motion was made by Commissioner Parr, seconded by Commissioner Cartwright, to approve the Consent Agenda. Motion carried 9-0, on a roll call vote.

6. Public Hearing: 2024 Proposed Budget

Chair Whitlow opened the Public Hearing for the 2024 Proposed Budget at 5:19 p.m.

Administrative Services Director Mary Strutt and Lorraine Trotter, Professional Management Solutions, presented the 2024 proposed budget.

There was no public comment.

The Commissioners had no further questions.

- a. **Resolution No. 05-URA-2023** – A Resolution of the Town of Mead Urban Renewal Authority Summarizing Expenditures and Revenues and Adopting a Budget for the Town of Mead Urban Renewal Authority for the Fiscal Year Commencing on the First Day of January 2024 and Ending on the Last Day of December 2024

Motion was made by Commissioner Cartwright, seconded by Commissioner Adams, to adopt Resolution No. 05-URA-2023 – A Resolution of the Town of Mead Urban Renewal Authority Summarizing Expenditures and Revenues and Adopting a Budget for the Town of Mead Urban Renewal Authority for the Fiscal Year Commencing on the First Day of January 2024 and Ending on the Last Day of December 2024. Motion carried 9-0, on a roll call vote.

Chairman Whitlow closed the public hearing at 5:27 p.m.

7. Adjournment

Motion was made by Commissioner Hurianek, seconded by Commissioner Cartwright, to adjourn the meeting. Motion carried 9-0.

The Special Meeting of the Mead Urban Renewal Authority adjourned at approximately 5:28 p.m. on Monday, December 11, 2023.

Colleen G. Whitlow, Chair

ATTEST:

Mary E. Strutt, Clerk