



## Agenda Item Summary

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MEETING DATE: October 28, 2024

SUBJECT: **Resolution No. 82-R-2024** - A Resolution of the Town of Mead, Colorado, Approving That Certain State of Colorado Grant Agreement with the State of Colorado (Acting by and Through the Colorado Department of Transportation) for the Mead Trails and Open Space Master Plan Update (Project No. AQC M870-010)

PRESENTED BY: Collin Mieras, Planner II

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### SUMMARY

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The Town of Mead (the “Town”) is in need of an update to the current 2011 Trails, Parks and Open Space Plan. The Town has experienced significant growth and development since the previous plan was adopted, with more growth on the horizon. An update to the 2011 Trails, Parks and Open Space Plan will allow for the Town to identify current and future needs for improvements and expansions to the multi-modal trail and open space network in the Town.

The Town and the State of Colorado (acting by and through the Colorado Department of Transportation) (“CDOT”) have agreed on the terms of that certain State of Colorado Grant Agreement for the Mead Trails and Open Space Master Plan Update (the “Agreement”). The Agreement establishes that CDOT will facilitate the provision of federal Congestion Mitigation and Air Quality (“CMAQ”) funding to the Town to contribute towards the development, implementation, and public outreach for the Mead Trails and Open Space Master Plan Update (the “Project”). The Agreement contemplates 82.79% federal-aid funds (in the amount of \$225,000.00) and 17.21% in Town of Mead (local agency) matching funds (in the amount of \$46,772.00), for a total Project cost estimate of \$271,772.00. However, the Town has budgeted \$100,000.00 in the 2024 approved Town budget that can be used for any unforeseen cost increases related to the Project.

Resolution No. 82-R-2024 (the “Resolution”): (a) approves the Agreement; (b) authorizes the Town Attorney to make non-material changes to the Agreement that do not materially increase the Town’s obligations; (c) authorizes the Town Manager to execute the Agreement on behalf of the Town when in final form; and (d) delegates all necessary authority to the Town Manager to execute such other documents or instruments as may be necessary to complete the Project in accordance with the terms of the Agreement.

Staff recommends approval of the Resolution (approving the Agreement and authorizing the Town Manager to execute the Agreement on behalf of the Town when in final form).

## FINANCIAL CONSIDERATIONS

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As stated above, the minimum that the Town will contribute local agency funds in the amount of \$46,772.00 for the Project. The Town has budgeted \$100,000.00 in the 2024 approved Town budget that can be used for any unforeseen cost increases related to the Project. There are sufficient funds appropriated for this purpose in the Town's approved 2024 budget in the Parks and Open Space Fund.

## STAFF RECOMMENDATION/ACTION REQUIRED

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A motion to approve the October 28, 2024 **consent agenda** will approve the Resolution (approving the Agreement and authorizing the Town Manager to execute the Agreement on behalf of the Town when in final form). If this item is pulled off the consent agenda for further discussion, Staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 82-R-2024, A Resolution of the Town of Mead, Colorado, Approving That Certain State of Colorado Grant Agreement with the State of Colorado (Acting by and Through the Colorado Department of Transportation) for the Mead Trails and Open Space Master Plan Update (Project No. AQC M870-010).”

## ATTACHMENTS

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Resolution No. 82-R-2024  
Exhibit 1 State of Colorado Grant Agreement