

TO: Honorable Mayor and Trustees

FROM: Helen Migchelbrink, Town Manager

DATE: July 8, 2024

SUBJECT: Town Manager Report

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- The 2023 annual financial audit with DMC Auditing and Consulting, LLC will be presented to the Board of Trustees at tonight's meeting.
- Building a Stronger Mead Community is a non-profit organization dedicated to promoting citizen-led initiatives within the Town of Mead. This year, their primary focus is advocating for additional support for the Mead Police Department. Residents can contribute to creating a safer, more resilient Mead community by volunteering their time. For more information, residents should contact: [buildingastrongermeadcommunity@gmail.com](mailto:buildingastrongermeadcommunity@gmail.com)
- The first Meet, Greet, and Eat with the Board of Trustees was held on June 25<sup>th</sup> at Founders Park. Future dates are scheduled for July 30<sup>th</sup> at Margil Farms Park, and August 27<sup>th</sup> at Mead Town Park. This is an opportunity to chat with the Board – food will be provided.
- Coffee with the Mayor was held Saturday, July 6<sup>th</sup>, at 8:00 a.m. at Town Hall. Mayor Colleen Whitlow hosts this event on the first Saturday of each month. Citizens are encouraged to attend and participate in an open discussion about any issues.
- The calendar for developing the 2025 budget is attached. A work session was held with the Board of Trustees on Monday, June 17<sup>th</sup>, to discuss priorities for 2025.
- The Board of Trustees is evaluating a potential sales and use tax ballot measure to bolster funding for the Mead Police Department, ensuring it can support future operations and anticipated growth. Currently, Mead Police Officers respond to an average of 11,000 calls per year, patrol over 125 miles of roads, and cover areas along Highway 66 and I-25. To understand resident support for enhancing police resources, the Board is actively seeking community feedback.
- National Night Out is scheduled for August 6 as a community event to promote safety and crime prevention. The event will feature live music, safety information, safety vehicles, kid's activities, and food. Last year's festivities rained out, so hopefully, we'll have better weather this year.
- Construction of the Mead Community Center is underway. The contractor has been staging equipment and will begin site work.
- Explore the daily operations of Mead Police officers and staff. Whether responding to service calls, engaging with students, or interacting with residents at community events, the Mead Police Department is committed to improving the quality of life for residents, businesses, and visitors. View the Mead Police Safety and Education Outreach Videos here: <https://bit.ly/MPDvideos>.
- The fall Mead Police Citizens' Academy will be held every Wednesday from September 11<sup>th</sup> to October 16<sup>th</sup>, from 6:30 p.m. to 9:00 p.m. Applications are now being accepted. Last year's Academy was very well received. This is an opportunity for citizens to learn about and interact with the Mead Police Department. More information about the Academy can be found on the town's website: <https://www.townofmead.org/police/page/citizens-police-academy>
- Municipal Court for July is scheduled on Thursday, July 18<sup>th</sup> with a new earlier start time of 5:00 p.m. Court is starting earlier due to the large dockets this year.
- Current road closures due to construction can be found on the town's website: <https://www.townofmead.org/engineering/page/street-maintenanceroad-closures>.
- Key projects update:
  - 3<sup>rd</sup> and Welker Intersection – United Power is undergrounding overhead lines in the area, and the bore crew is expected the week of July 8. Staff is reviewing the final bid documents, and

will be ready to release the project as soon as CDOT provides final acceptance in the coming weeks.

- Community Center – The general contractor, Dohn, will begin the project in earnest on July 8.
- SH66 Pedestrian Crossing – ROW plans have been finalized and were submitted to CDOT for final clearances.
- YTD totals for new single family home permits:
  - 2024 YTD: 48 SF Permits, 52 Certificates of Occupancy
- Boards and Commissions
  - The Planning Commission requested a continuation of the public hearing regarding renewable energy regulations held at the June 26<sup>th</sup> special meeting. in order to consider proposed agricultural co-location incentives for the renewable energy regulations. Staff will present information on proposed agricultural co-location incentives at the continued public hearing of the Planning Commission on July 17<sup>th</sup>. The public hearing for the Board of Trustees on the proposed regulations is still scheduled for July 29<sup>th</sup>.
- Human Resources
  - The Town is advertising open positions here:  
<https://www.governmentjobs.com/careers/townofmead>
  - Open full-time positions include Deputy Town Engineer, Police Officer and Business and Marketing Specialist.

### **Community Development**

- Staff is scheduling interviews for the firms that responded to the Land Use Code Revision RFP. Staff will present a recommendation to the Board later this summer.
- The draft IGA for the Municipal Facilities site at Liberty Ranch (the Library and Fire Districts) is in review by the Districts' respective counsel.

### **Public Works and Engineering**

- The bid package was released for the Gold Star Memorial project. There are 60 plan holders, and bids are due July 10.
- 3<sup>rd</sup> Street Reconstruction Project warranty repairs are complete. Minor punch list items are ongoing.
- The annual chip/slurry seal project is scheduled to begin on July 15.
- Tennis court resurfacing at Liberty Ranch is complete. The basketball court at Margil and courts at Founders Park are scheduled for striping and resurfacing the week of July 8.

### **Community Engagement**

- The last Rockin' N Reelin' series concert will be held on July 12 with Six Foot Joe Band. Concerts and movies have been well attended this year, with approximately 150-200 people for each session.
- Mead Recreation is offering a trip to Bally's Black Hawk Casino on September 20. Registration includes transportation, \$10 of free play, and \$15 food credit. Participants must be 21 or over, and the cost is \$20 per person.
- National Night Out is scheduled for August 6 at Mead Town Park. The Country Music Project will perform traditional country and today's Top 40 country hits with a little bit of rock-n-roll. The Mead Area Chamber of Commerce will provide free hotdogs and hamburgers while supplies last. National Night Out activities start at 5:30 p.m.; the concert begins at 6:30 p.m.
- Construction has begun on the Town of Mead's EV Chargers at Town Hall. Users will pay \$0.25 per kWh and have a four-hour limit.
- Built for Mead continues to advertise economic development through iHeart Media with podcast commercials and digital display ads. We'll have analytic data by the end of July.

**Police Department**

- Officers have been inundated with assisting the state patrol with crashes on I-25 and related traffic issues. Please see the attached graph showing the drastic increase in the number of crashes reported in our jurisdiction.
- Officers attended the movie and concert in the park.
- The monthly report for June is attached.